

Membership

Academic Senate

Glen Baghdasarian
Charles Daniel
Angela Echeverri
Jeff Hernandez
Robert L Stewart Jr.*
Eddie Tchertchian

District Budget Committee

January 4, 2023
1:30 pm – 3:30 pm
Zoom Meeting

<https://laccd.zoom.us/j/91675945538>
Meeting ID:916 7594 5538

Faculty Guild

Ruby Christian Brougham
Joseph Guerrieri
Sandra Lee
John McDowell
James McKeever
Olga Shewfelt

Unions/Association

Tom Aduwo
Hazel Alonzo
Ralph Davis
Harry Ziogas
Vacant-Build & Trade
Vacant-Local 99

College Presidents

Aracely Aguiar **
Kathleen Burke **
Anthony Culpepper **
Luis Dorado
Mary Gallagher *
Barry Gribbons
James M. Limbaugh
Armida Ornelas
Albert Román

**STUDENT TRUSTEE
REPRESENTATIVE**

vacant

* Co-chairs

**Interim

- Call to Order (*Robert L. Stewart Jr.*)
- Approval of Agenda
- Approval of Minutes for November 14, 2022
- Chancellor’s Remarks/Updates
- ECDBC Reports and Recommendations
- Enrollment Update & Reporting (Albo-Lopez)
- FON Update (Williams)
- BP 6305 General Fund Unrestricted Ending Balance (Gordon)
- 2022-23 1st Qtr. by location (Gordon)
- Allocation Model Review (Gordon)
- DBC Recommendations to the Chancellor
- Items to Be Addressed by ECDBC
- Other Business

Committee Charge:

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Formulates recommendations to the Chancellor for budget planning policies consistent with the District Strategic Plan • Reviews the District budget and makes recommendations to the Chancellor for adoption or modification • Reviews District financial condition quarterly |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Future DBC Meetings: Feb 8, Mar 8, Apr 12, May 10, Jun 14

Future ECDBC Meetings: Jan 24, Feb 28, Mar 28, Apr 25, May 23, Jun 27

Archived documents can be found on the DBC website:

<http://laccd.edu/Departments/DistrictLevelGovernance/DBC/Pages/default.aspx>

District Budget Committee Meeting Minutes November 9, 2022
1:30-3:30 p.m., Zoom Meeting

Roll Call X Indicates Present

Academic Senate

Glen Baghdasarian	X
Charles V. Daniel	X
Angela Echeverri	X
Jeffrey Hernandez	X
Robert L. Stewart Jr.*	X
Eddie Tchertchian	X

L.A. Faculty Guild

Ruby Christian Brougham	X
Joseph Guerrieri	X
Sandra Lee	X
John McDowell	X
Olga Shewfelt	X
James McKeever	X

Unions/Association

Tom Aduwo; Local 721	
Hazel J. Alonzo; Local 1521A	
Vacant; SEIU Local 99	
Ralph Davis; Local 911 Teamster	X
Harry Ziogas; Class Mgmt. Rep	X
Vacant-Build & Cost Trade	

College Presidents

Aracely Aguiar**	
Kathleen Burke**	X
Anthony Culpepper**	X
Luis Dorado	X
Mary Gallagher*	X
Barry Gribbons	X
James M. Limbaugh	X
Armida Ornelas	X
Albert J. Roman	X

Student Trustee Rep

* DBC CO-chairs

** Interim

Also Present

Resources	Guests	Guests	Guests
Nicole Albo-Lopez	Violet Amrikhas	Kevin Jeter	Reagan Romali
Jeanette L. Gordon	Tom Anderson	Mitzi Lai	Rolf Schleicher
Deborah La Teer	Mary-Jo Apigo	Crystal Liu	Sarah Song
Melinda Nish	Leisa Biggers	Greg Mazzarella	Brian A Stokes
Maury Pearl	Kristi Blackburn	Jose Mendoza	Erum Syed
Shairon Zingsheim	John Bowman	Rasel Menendez	Shawn Tramel
	Grace Chee	Erika Miller-Tate	Katrina VanderWoude
	Joe Dominguez	Valencia Moffett	Hao Xie
	Danelle Fallert	Bob Parker	Karen Yao
	Amanda Gong	Michael Pascual	Jason Zhu
	Katherine Huynh	Laura E. Ramirez	

1. **Call to Order** - at 1:35 p.m. by. Mary Gallagher.
2. **Approval of Agenda** – The agenda was approved as presented.
3. **Approval of Minutes** – The minutes for the September 14, 2022 meeting were approved.
4. **Chancellor’s Remarks/Updates**
 - Dr. Nish reported out on behalf of the Chancellor.
 - Special Board of Trustees meeting on November 11, 2022 to review 2022-2023 Goals.
 - The Budget and Finance Committee special meeting on December 7, 2022, at 10 am
 - The Board of Trustees meetings will continue to be held hybrid through February 2023.
 - As of March 2023, and for the remainder of the fiscal year the Board of Trustees Meetings and Committee Meetings will be held at the ESC, but will also be live streamed.
 -
5. **ECDBC Reports and Recommendations**
 - No meeting was held in September.
6. **Enrollment Update & Reporting (Albo-Lopez)**
 - Comparing Fall 2022 (11-07-22) to Fall 2021(11-08-21) as of Day -70 of the semester, the District headcount is at 102% and enrollment is at 104%.
 - Enrollment by modality, currently 43% are in-person learning, 50% remote, and 7% hybrid.
7. **FON Update (Zingsheim)**
 - The District Fall 2022 FON compliance report submitted to the State shows faculty count is 8.2 FTEF above the Fall 2022 compliance FON of 1,467.
 - A report detailing the demographic data of the Fall 2022 hires was presented.
 - The initial estimate of the Fall 2023 FON projected hires was distributed showing a preliminary FON compliance requirement of 1,520 FTEF.
8. **AP 6305 Reserves (Gordon)**
 - A revised AP and new BP regarding reserves was brought to the committee for review and discussion. This item will be brought back at the next meeting.
9. **Hold Harmless (Gordon)**
 - Handouts related to Hold Harless were distributed and discussed in detail.
10. **Self-Evaluation for FY 2021-22 (Gordon)**
 - The Self-Evaluation for 2021-2022 was approved with some updates.
11. **2022-23 Year End Balance Projection- 1st Qtr. 311 Report (Gordon)**
 - This item will be presented at the next Board of Trustees meeting.
12. **DBC Recommendations to the Chancellor**
 - No recommendations to the Chancellor
13. **Items to Be Addressed by ECDBC**
 - BP 6305 Reserves
14. **Other Business**
 - None

The meeting was adjourned at 3:15 p.m.

Future DBC Meetings: February 8, March 8, April 12, May 10, June 14.

Future ECDBC Meetings: Jan. 24, February 28, March 28, April 25, May 23, June 27.



LACCD Enrollment Update

SPRING 2023 TO SPRING 2022 COMPARISONS

DAY -35 - RELATIVE TO THE BEGINNING OF INSTRUCTION

Relative Day Comparisons for Day -35, comparing Spring 2023 (Monday, January 2, 2023) to Spring 2022 (Monday, January 3, 2022). Data source: LACCD PS Student Information System.

HEADCOUNT

49,347

113%

43,854

ENROLLMENT

109,159

118%

92,590

SECTION COUNT

9,613

101%

9,493

ENROLLMENT DIVIDED BY SECTION

11.4

116%

9.8

GENDER

Spring 2023

Change from 2022

FEMALE28,665

↑ +1,786 | +7%

MALE 19,823

↑ +3,283 | +20%

NON-BINARY 339

↑ +161 | N/A

UNKNOWN 520

↑ +263 | N/A

AGE

Change from 2022

UNDER 20 14,389

↑ +3,190 | +29%

20 - 24 12,770

↑ +1,132 | +10%

25 - 34 12,289

↑ +290 | +2%

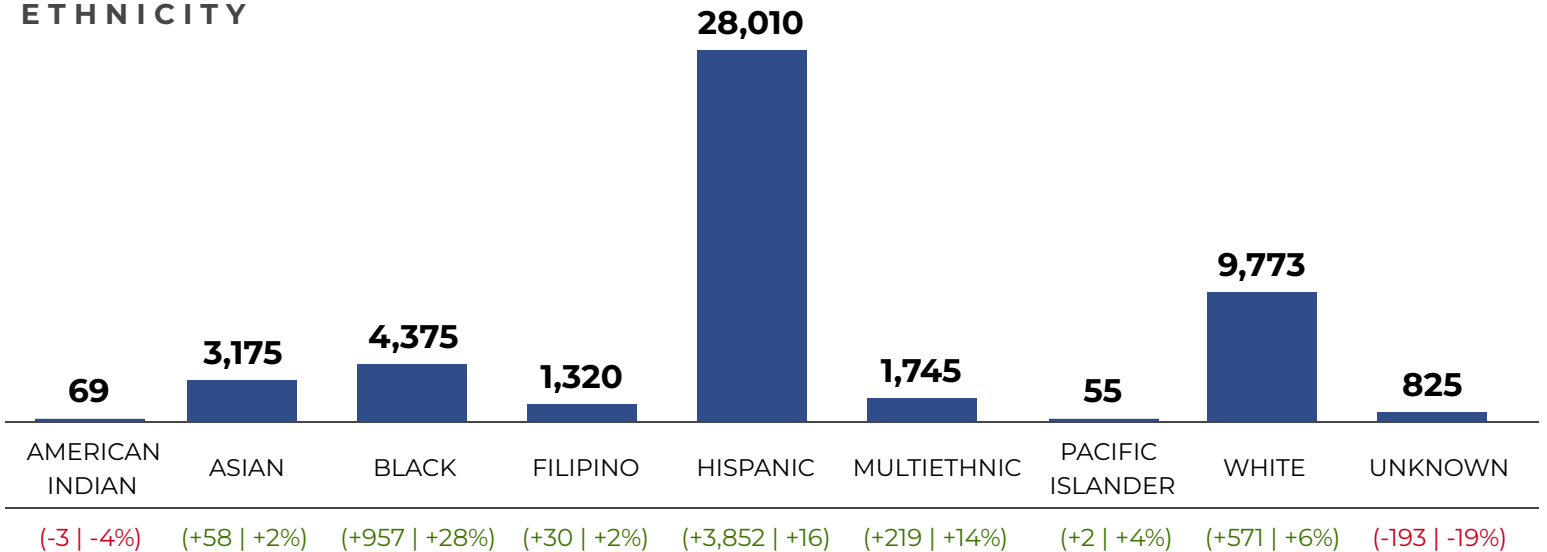
35 - 54 7,760

↑ +609 | +9%

55 & OVER 2,139

↑ +273 | +15%

ETHNICITY



CLASS MODALITY & FILL RATE

CLASS MODALITY:	47% Remote	7% Hybrid	46% In-Person
FILL RATE:	38%	34%	29%

SOURCE:

LACCD Office of Institutional Effectiveness

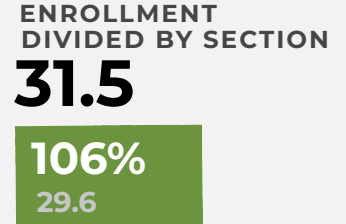
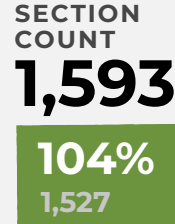
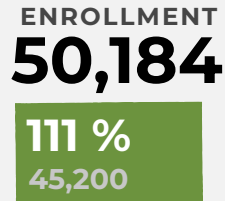
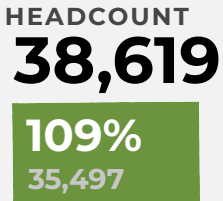


LACCD Enrollment Update

WINTER 2023 TO WINTER 2022 COMPARISONS

DAY -1 - RELATIVE TO THE BEGINNING OF INSTRUCTION

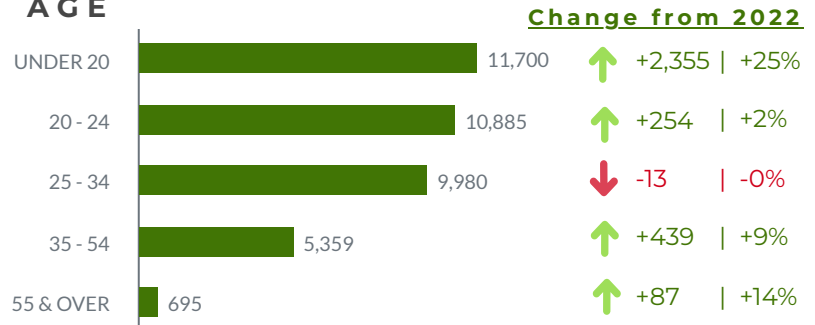
Relative Day Comparisons for Day -1, comparing Winter 2023 (Monday, January 2, 2023) to Winter 2022 (Monday, January 3, 2022). Data source: LACCD PS Student Information System.



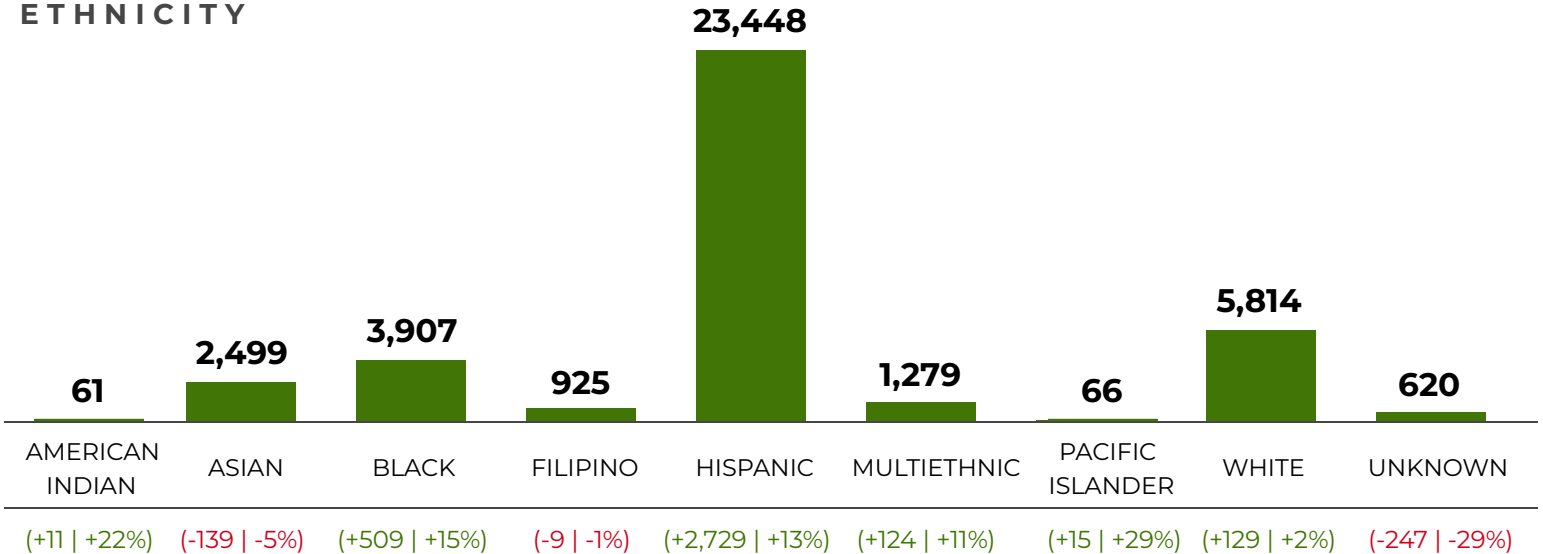
GENDER

	Winter 2023	Change from 2022
FEMALE	23,283	↑ +1,194 +5%
MALE	14,665	↑ +1,636 +13%
NON-BINARY	242	↑ +104 N/A
UNKNOWN	429	↑ +188 N/A

AGE



ETHNICITY



CLASS MODALITY & FILL RATE



Initial Estimate of LACCD Fall 2023 by College Required Hires

(As of January 4, 2022)

<u>Line</u>		<u>Total</u>
1	Fall 22 FON Report FTEF *	1475.0
2	2022 "Late" Separations applied to Fall 22 FON^	20.0
3	Rough Estimate of 2023 "Early" Separations ^^	30.0
<hr/>		
4	Fall 23 FTEF Adjusted for Estimated Separations (Line 1 - Lines 2 & 3)	1425.0
<hr/>		
5	Total Fall 23 FON Estimated Compliance FTEF **	1517.8
<hr/>		
Initial Estimate of Hires by College to Meet Projected Fall 23 Compliance		
6	Amount (Rounded to Whole Number)	93.0

Note:

* Amount submitted to the State in Fall 22 FON report.

** Per the CFO/Budget Office, LACCD will not participate in the emergency conditions for 2022-23 and the actual reported credit FTES, instead of "funded hold harmless" amount, will be used to calculate the Fall 23 P2 FON.

Assumes approximately 1.0% FTES increase over 21-22 P2 Credit FTES in 22-23 as Fall 2023 Compliance FON.

^ Late Separations included in Fall 22 FON Compliance Report submitted to State.

^^ Based on rough estimate of prior years.



LOS ANGELES COMMUNITY COLLEGE DISTRICT

BP 6305 General Fund Unrestricted Ending Balance

Reference:

Title 5 Section 58311 Principles of Sound Fiscal Management
Chancellor's Office Memorandum FS 22-03
Budgeting Best Practices, Government Finance Officers Association.

Ending Fund Balance Standards

In order to ensure fiscal health, stability and sustainability, the District will maintain a minimum General Fund Unrestricted ending balance of approximately two months of prior year expenditures in its general fund (excluding restricted general fund non-salary expenditures) as recommended by the State Chancellors Office.

Also see AP 6305 Reserves

**Los Angeles Community College District
2022-23 Current Budget Allocation and Projected Expenditures
Unrestricted General Fund
As of September 30, 2022**

College	Current Budget	Projected Expenditure as of September 30, 2022	Additional College Revenues	Other Savings	Other Adjustment	Revised Total Budget with College Augmentation	Projected Balance
	a	b	c	d	e	f = a + c + d + e	g = f - b
City	70,203,973	69,513,441	0	0	0	70,203,973	690,532
East	149,327,098	139,236,416	0	0	0	149,327,098	10,090,682
Harbor	44,064,194	44,090,504	250,000	0	0	44,314,194	223,690
Mission	44,397,599	40,745,620	0	0	0	44,397,599	3,651,979
Pierce	95,698,304	85,586,340	0	0	0	95,698,304	10,111,964
Southwest	36,344,088	35,560,599	0	0	0	36,344,088	783,489
Trade-Tech	88,651,562	75,436,992	0	0	0	88,651,562	13,214,570
Valley	83,263,406	77,740,535	0	0	0	83,263,406	5,522,871
West	48,325,433	50,421,940	0	0	0	48,325,433	(2,096,507)
ESC	56,624,198	54,192,899	0	0	0	56,624,198	2,431,299
Total	716,899,855	672,525,285	250,000	0	0	717,149,855	44,624,570

QUARTERLY FINANCIAL STATUS REPORT

FIRST QUARTER REPORT
as of September 30, 2022

LOS ANGELES CITY COLLEGE

Main financial report table with columns: Sub GL, Description, 2021-2022 (A, D, E), %ofYE Budget (E/D), 2022-2023 (F, G), % of Bud (G/F), TOTAL DISTRICT PROJECTED, TOTAL COLLEGE PROJECTED, Difference Coll-Dist. Includes rows for various categories like 110000 TEACHING, 210000 CLASSIFIED, 310000 BOOKS, etc.

Summary table with columns: Adj Exp July - Sep, Adj Exp Oct SDD, Remaining Periods, Winter 2023, Summer 2023, Total Projection***. Includes rows for 110000, 120000, 130000, 140000, 190000, 210000, 220000, 230000, 240000, 290000, 420000, 440000, 450000, 460000, 490000, 540000, 550000, 560000, 570000, 580000, 590000, 610000, 620000, 630000, 640000, 650000, 690000, 710000, 720000, 730000, 739700, 739800, 739900, 740000, 750000, 790000, and 3x0000.

Major G/L summary table with columns: Major G/L, July SDD, Aug SDD, Sep SDD, Oct SDD. Includes rows for 110000, 120000, 130000, 140000, 190000, 210000, 220000, 230000, 240000, 290000, and 3x0000.

Summary table with columns: Adj Exp July - Sep, Adj Exp SDD **, Remaining Periods, Winter 2023, Summer 2023, Total Projection***. Includes rows for 110000, 120000, 130000, 140000, 190000, 210000, 220000, 230000, 240000, 290000, and 3x0000.

College Projection \$690,532
District Projection \$(1,100,113)

Unrestricted funds may include: 10009, 10031, 10032, 10033, 10043, 10047, 10059, 10099, 10100, 10101, 10104, 10106, 10107, 10109, 10113, 10114, 10117, 10118, 10119, 10121, 10122, 10130, 10140, 10151, 10152, 10160, 10173, 10199, 10205, 10206, 10207, 10208, 10209, 10211, 10212, 10214, 10215, 10216, 10217, 10218, 10219, 10220, 10999

QUARTERLY FINANCIAL STATUS REPORT

FIRST QUARTER REPORT
as of September 30, 2022

EAST LOS ANGELES COLLEGE

Main financial report table with columns for 2021-2022 and 2022-2023 budgets, actuals, and projected totals. Includes summary rows for 'TOTAL UNRESTRICTED w/o Benefits' and 'TOTAL UNRESTRICTED w/ Benefits'.

Summary table titled 'Major G/L' showing SDD values for various categories (110000 to 3x0000) across July, August, and September.

Summary table showing 'Expenditure' details by month (July-Sep, Oct, Remaining) and seasonal breakdown (Winter 2023, Summer 2023, Total Projection).

Unrestricted funds may include: 10009, 10031, 10032, 10033, 10043, 10047, 10059, 10099, 10100, 10101, 10104, 10106, 10107, 10109, 10113, 10114, 10117, 10118, 10119, 10121, 10122, 10130, 10140, 10151, 10152, 10160, 10173, 10199, 10205, 10206, 10207, 10208, 10209, 10211, 10212, 10214, 10215, 10216, 10217, 10218, 10219, 10220, 10999

Main financial table with columns for 2021-2022 and 2022-2023, including sub-GL, description, and various budget/actual figures. Includes summary rows for 'TOTAL UNRESTRICTED w/o Benefits' and 'TOTAL UNRESTRICTED w/ Benefits'.

Table with columns: Major G/L, July SDD, Aug SDD, Sep SDD, Oct SDD. Lists various G/L codes and their corresponding SDD values.

Summary table with columns: Expenditure, Oct, Remaining, Winter, Summer, Total. Shows total expenditure and remaining amounts.

Summary table with two rows: College Projection (10,111,964) and District Projection (5,225,806).

Unrestricted funds may include: 10009, 10031, 10032, 10033, 10043, 10047, 10059, 10099, 10100, 10101, 10104, 10106, 10107, 10109, 10113, 10114, 10117, 10118, 10119, 10121, 10122, 10130, 10140, 10151, 10152, 10160, 10173, 10199, 10205, 10206, 10207, 10208, 10209, 10211, 10212, 10214, 10215, 10216, 10217, 10218, 10219, 10220, 10999

QUARTERLY FINANCIAL STATUS REPORT

FIRST QUARTER REPORT
as of September 30, 2022

LOS ANGELES SOUTHWEST COLLEGE

Main financial status table with columns for 2021-2022 and 2022-2023, including sub GL, description, budget, and actuals. Rows include categories like TEACHING, REG, NON-CERTIFCTD SAL, CLASSIFIED, REG, etc.

Summary table with columns: Expenditure, Oct, Remaining, Winter, Summer, Total. Rows include: July - Sep, 873,522, 432,875, 8.0, 103,958, 4,873,351

Summary table with columns: Major G/L, July SDD, Aug SDD, Sep SDD, Oct SDD. Rows include: 110000, 120000, 130000, 140000, 190000, 210000, 220000, 230000, 240000, 290000, 3x0000

Summary table with columns: Expenditure, Oct, Remaining, Winter, Summer, Total. Rows include: July - Sep, 2,100,742, 677,139, 8.0, 152,669, 37,472, 8,385,135

College Projection \$783,489
District Projection \$ 244,899

Unrestricted funds may include: 10009, 10031, 10032, 10033, 10043, 10047, 10059, 10099, 10100, 10101, 10104, 10106, 10107, 10109, 10113, 10114, 10117, 10118, 10119, 10121, 10122, 10130, 10140, 10151, 10152, 10160, 10173, 10199, 10205, 10206, 10207, 10208, 10209, 10211, 10212, 10214, 10215, 10216, 10217, 10218, 10219, 10220, 10999

QUARTERLY FINANCIAL STATUS REPORT

FIRST QUARTER REPORT
as of September 30, 2022

LOS ANGELES TRADE-TECH COLLEGE

Table with columns for Sub GL, Description, 2021-2022 (1st QTR, YE BUDGET, FY EXPEND, %ofYE Budget), 2022-2023 (CUR BUDGET, 1st QTR, % of Bud), TOTAL DISTRICT PROJECTED, TOTAL COLLEGE PROJECTED, and Difference. Rows include categories like TEACHING, REG, NON-TECHNG, REG, etc.

TOTAL UNRESTRICTED w/o Benefits: 8,838,149 (2021-2022 YE BUDGET), 63,113,033 (2021-2022 FY EXPEND), 72.28 (%ofYE Budget), 74,807,319 (2022-2023 CUR BUDGET), 10,627,607 (2022-2023 1st QTR), 14.2 (% of Bud), 58,082,458 (TOTAL DISTRICT PROJECTED), 56,526,925 (TOTAL COLLEGE PROJECTED), 1,555,533 (Difference).

3x0000 MISC EMPL BEN: 4,097,897 (2021-2022 YE BUDGET), 15,163,072 (2021-2022 FY EXPEND), 99.8 (%ofYE Budget), 13,844,243 (2022-2023 CUR BUDGET), 4,129,639 (2022-2023 1st QTR), 29.8 (% of Bud), 18,939,604 (TOTAL DISTRICT PROJECTED), 18,910,067 (TOTAL COLLEGE PROJECTED), 29,537 (Difference).

TOTAL UNRESTRICTED w/ Benefits: 12,936,046 (2021-2022 YE BUDGET), 60,780,866 (2021-2022 FY EXPEND), 77.6 (%ofYE Budget), 88,651,562 (2022-2023 CUR BUDGET), 14,757,246 (2022-2023 1st QTR), 16.6 (% of Bud), 77,022,062 (TOTAL DISTRICT PROJECTED), 75,436,992 (TOTAL COLLEGE PROJECTED), 1,585,070 (Difference).

College Projection: 13,214,570
District Projection: 11,629,500

Table showing Expenditure by month (Oct, Remaining, Winter, Summer, Total) for various sub-categories. Columns include: Expenditure, Oct, Remaining, Winter, Summer, Total.

Summary table for Major G/L with columns: Major G/L, July SDD, Aug SDD, Sep SDD, Oct SDD. Rows include 110000, 120000, 130000, 140000, 190000, 210000, 220000, 230000, 240000, 290000, 3x0000.

Table showing Expenditure by month (Oct, Remaining, Winter, Summer, Total) for specific sub-categories. Columns include: Expenditure, Oct, Remaining, Winter, Summer, Total.

Unrestricted funds may include: 10009, 10031, 10032, 10033, 10043, 10047, 10059, 10099, 10100, 10101, 10104, 10106, 10107, 10109, 10113, 10114, 10117, 10118, 10119, 10121, 10122, 10130, 10140, 10151, 10152, 10160, 10173, 10199, 10205, 10206, 10207, 10208, 10209, 10211, 10212, 10214, 10215, 10216, 10217, 10218, 10219, 10220, 10999

Main financial table with columns: Sub GL, Description, 2021-2022 (A, D, E), 2022-2023 (F, G), TOTAL DISTRICT PROJECTED, TOTAL COLLEGE PROJECTED, Difference Coll-Dist, Expenditure, Oct, Remaining, Winter, Summer, Total. Includes sub-totals for Unrestricted w/o Benefits and Unrestricted w/ Benefits.

Summary table: Major G/L, July SDD, Aug SDD, Sep SDD, Oct SDD. Rows include 110000, 120000, 130000, 140000, 190000, 210000, 220000, 230000, 240000, 290000, 3x0000.

Summary table: Expenditure, Oct, Remaining, Winter, Summer, Total. Rows include SDD ** and Projection***.

College Projection (2,096,507)
District Projection (3,021,439)

Los Angeles Community College District 2023 LACCD Allocation Model Development Timeline

Committee:

Jeanette Gordon, Chair
 Angela Echeverri Mary Gallagher
 John McDowell Barry Gribbons
 James McKeever Matt Jordan
 Robert L. Stewart Jr. Rolf Schleicher
 Hazel Alonzo Melinda Nish

Resource: Nicole Albo-Lopez
 Deborah LaTeer
 Jose Mendoza

Date	Topic of Discussion
1/24/23	Review Current Model - What worked, What didn't
	Deliverable - develop timeline and approach
2/28/23	
3/28/23	
4/25/23	
5/23/22	
6/27/22	

Deliverable- determine Allocation Model Scenarios

Deliverable - Final Budget Allocation Document

Deliverable - Presentation to DBC