

# District Academic Senate Executive Committee Retreat

Friday, January 21, 2022

10:00 a.m. to 2:00 p.m.

Zoom URL: <https://lacc.zoom.us/j/95616814755>

Meeting ID: 956 1681 4755

MINUTES

## Attendance

	Present
<b>Officers</b>	Angela Echeverri (President), Anna Nicholas (1 <sup>st</sup> VP), Elizabeth Atondo (2 <sup>nd</sup> VP), Lourdes Brent (Secretary), Joshua Miller (Treasurer), Don Gauthier (Past President), John Freitas (Parliamentarian)
<b>City</b>	Mickey Hong
<b>East</b>	Jeffrey Hernandez
<b>Harbor</b>	
<b>Mission</b>	Carole Akl
<b>Pierce</b>	Barbara Anderson
<b>Southwest</b>	Robert Stewart
<b>Trade</b>	Marvin DaCosta
<b>Valley</b>	
<b>West</b>	Patricia Zuk
<b>Guests</b>	Wendy Bass-Keer (Pierce), Michael Kalustian (City), Daniel Keller (EPIE), George Leddy (Valley)

## Approval of Resolution on Teleconferencing:

Resolution on Conducting District Academic Senate (DAS) Executive Committee Public Meetings via Teleconference from January 21, 2022 through February 22, 2022  
(Nicholas/J. Hernandez) **M/S/P**

## Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 10:01 a.m.

## Approval of the Agenda:

The agenda was adopted as amended  
(Stewart/Atondo) **M/S/P**

**MOTION: Add as noticed motion - AP 4270 Transcript Notations and its Appendix**

29 (Atondo/Stewart) **M/S/P**

30

31 **MOTION: Add as noticed motion - Additional Revisions to DAS Bylaws**

32 (Nicholas/Brent) **M/S/P**

33

34 **MOTION: Motion to move Action Item #5 to Discussion instead of Action and closed**  
35 **session**

36 (Stewart/Gauthier) **M/S/F**

37 **Yes** = Gauthier, Hong, Stewart

38 **No** = Akl, Anderson, Atondo, Brent, Echeverri, Freitas, J. Hernandez, Miller, Nicholas, Zuk

39

40 **MOTION: Add as noticed motion - District Software Budget, Fiscal Year 2022-2023**

41 (Atondo/Akl) **M/S/P**

42

43 **Approval of the Minutes:**

44 The minutes of the December 3, 2021 meeting were approved as written

45 (Akl/Nicholas) **M/S/P**

46 **Abstain:** Gauthier

47

48 **Public Speakers:**

49

50 Daniel Keller, Dean of Educational Support Services, gave an update on eLumen, and  
51 shared a one-page summary. Colleges have tried to mitigate any errors which were in  
52 ECD (the District's Electronic Curriculum Development system) while migrating to  
53 eLumen. Work is also progressing on the alignment between SAM codes and TOP codes  
54 (Student Accountability Model; Taxonomy of Programs). The District Curriculum  
55 Committee (DCC) and EPIE (Educational Programs and Institutional Effectiveness) have  
56 reviewed a long list of corrections – approximately 1,500 courses which need to be  
57 fixed, and 8,000 which need to be aligned. Also, as data came into eLumen, it was also  
58 noted that some SLOs (Student Learning Outcomes) might be missing or incorrect.  
59 Some courses are missing in the ECD to eLumen migration. Colleges can add missing  
60 courses as well as add the new courses which were added between the sunseting of  
61 ECD and the addition of eLumen. Some CB (Course Basic) codes may need to be  
62 changed. Changes in SIS (Student Information System) related to the alignment of  
63 courses are expected. Alignment is anticipated in the Spring Semester, with a “go live”  
64 date of February 11, 2022. Updating of courses needs to be done manually in eLumen,  
65 and, at least initially, each course took approximately 5-8 minutes to update. That time  
66 has since improved to 3-5 minutes; it may be possible to reduce that time to 2-3  
67 minutes per course. Training can start live as soon as alignment is finished or now via  
68 beta-testing. When AB 1111 is implemented, it is anticipated that eLumen could react  
69 quickly. However, Keller suggested that implementation of AB 1111 is not anticipated  
70 for 3-5 years. Program review is also part of the software package which the District  
71 purchased from eLumen, and once the programs are in the system, then the program  
72 review module can be used. It is up to each college to decide if it wishes to use eLumen

73 or another software program for program review. Any college currently using eLumen  
74 for program review will not have to enter into a separate agreement with that company  
75 for that purpose.

76  
77 Gauthier provided a brief overview of the equivalency process, especially pertaining to  
78 Action Item #5 in today's agenda. He noted that the District Academic Senate (DAS)  
79 Equivalency Committee has been operating since the mid 1990's, when AB 1725 gave  
80 the academic senates the role of making recommendations to hire based on minimum  
81 qualifications (MQs) instead of a State of California credential system. Equivalency was  
82 originally part of EPAC (Educational Policies Advisory Committee). With the dissolution  
83 of EPAC, Equivalency reported to the DAS Exec (District Academic Senate Executive  
84 Committee). It is the Exec which has the responsibility for establishing policies and  
85 reviewing equivalency appeals of individual cases. In the Equivalency Committee, there  
86 has been both consistency in the membership and in the application of the rules. And  
87 although eminence may be subjective, equivalency is not. Transcripts of prospective  
88 faculty with degrees obtained outside the United States are also reviewed. Gauthier  
89 emphasized that policies, procedures, processes, and review of requests for equivalency  
90 must be verified to the State. There is a problem if people are hired and are not  
91 evaluated for MQs/equivalency prior to hiring, and faculty on hiring committees must  
92 make sure that MQs are met before hiring. Districts are subject to law suits or fines of  
93 \$75,000 per class if a district employee who does not meet MQs teaches. Students can  
94 also lose academic credit.

95  
96 Kalustian spoke as a representative to the Equivalency Committee from City in reference  
97 to Action Item #5. Oceanography is not a discipline; it is a subject. He observed that the  
98 equivalency question is moot in this case. If a faculty member has equivalency in the  
99 discipline of Earth Science, (and it was previously determined that this person does), and  
100 Oceanography falls under Earth Science, then that person may teach Oceanography.

101  
102 A link to the Minimum Qualifications Handbook was provided.

103  
104 [https://www.cccco.edu/-/media/CCCO-Website/About-Us/Divisions/Educational-](https://www.cccco.edu/-/media/CCCO-Website/About-Us/Divisions/Educational-Services-and-Support/Academic-Affairs/What-we-do/Curriculum-and-Instruction-Unit/Minimum-Qualifications/ccco-2021-report-min-qualifications-a11y.pdf?la=en&hash=AB424D9D2AEDEEBE2A54757BF58ABFC2B852A2F9)  
105 [Services-and-Support/Academic-Affairs/What-we-do/Curriculum-and-Instruction-](https://www.cccco.edu/-/media/CCCO-Website/About-Us/Divisions/Educational-Services-and-Support/Academic-Affairs/What-we-do/Curriculum-and-Instruction-Unit/Minimum-Qualifications/ccco-2021-report-min-qualifications-a11y.pdf?la=en&hash=AB424D9D2AEDEEBE2A54757BF58ABFC2B852A2F9)  
106 [Unit/Minimum-Qualifications/ccco-2021-report-min-qualifications-](https://www.cccco.edu/-/media/CCCO-Website/About-Us/Divisions/Educational-Services-and-Support/Academic-Affairs/What-we-do/Curriculum-and-Instruction-Unit/Minimum-Qualifications/ccco-2021-report-min-qualifications-a11y.pdf?la=en&hash=AB424D9D2AEDEEBE2A54757BF58ABFC2B852A2F9)  
107 [a11y.pdf?la=en&hash=AB424D9D2AEDEEBE2A54757BF58ABFC2B852A2F9](https://www.cccco.edu/-/media/CCCO-Website/About-Us/Divisions/Educational-Services-and-Support/Academic-Affairs/What-we-do/Curriculum-and-Instruction-Unit/Minimum-Qualifications/ccco-2021-report-min-qualifications-a11y.pdf?la=en&hash=AB424D9D2AEDEEBE2A54757BF58ABFC2B852A2F9)

108  
109 **Reports**

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111 • **Officer Reports**

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113 **President**

114  
115 Echeverri began her report with some good news for the California Community Colleges  
116 related to Governor Newsom's proposed budget, which includes additional funding.

117 Due to the disruption caused by the pandemic, the Governor’s proposal is to extend the  
118 hold harmless budgetary provision indefinitely (instead of through 2024-25). Under the  
119 current budget allocations, most colleges are in the black (have a positive ending  
120 balance) except for West, which received less in HEERF funds (Higher Education  
121 Emergency Relief Funds). On the accreditation front, the Board will approve the ISERs  
122 (Institutional Self-Evaluation Reports) in July of this year. Enrollment is down  
123 districtwide, a probable cumulative loss of 30% in part as a result of the pandemic. The  
124 enrollment fill-rate is almost double for online versus in-person classes. One possible  
125 reason is the recent omicron surge and continuing concern among students related to  
126 COVID contagion. A summary was provided to the Board Committee on Institutional  
127 Effectiveness and Student Success. The greatest enrollment losses were seen among  
128 African-American, Asian, and Latinx students; there were also disparities by age.  
129 Mission and City seem to be doing the best in mitigating those losses. The District is  
130 spending \$11.75 million per year for outreach, recruitment, and retention. The Board of  
131 Trustees has redefined “fully vaccinated” to include booster shots when the employee is  
132 eligible to receive them. Rapid antigen tests will be ordered and administered to  
133 individuals who have tested positive for COVID within the last 90 days. A tentative date  
134 for the technical assistance/collegiality in action visit is Saturday, March 5, 2022. The  
135 Board of Trustees, the District Academic Senate, the Academic Senate for California  
136 Community Colleges (ASCCC) and the Community College League of California (CCLC)  
137 will participate. A hiring committee has been formed for the Co-coordinator of the  
138 Sustainable Environment Institute (SEI), and will be meeting next week.

139  
140 **1<sup>st</sup> Vice President**

141  
142 Nicholas reported that the Equivalency Committee met on December 13, 2021.  
143 Approved were a request from Physical Science, the draft of AP 7211, and additional  
144 language for the DAS bylaws revision related to the Equivalency Committee. A special  
145 meeting was held on December 27, 2021 pertaining to the application for equivalency  
146 referred to in Action Item #5 of this agenda.

147  
148 **2<sup>nd</sup> Vice President**

149  
150 Atondo reported that DCC will meet on February 11, 2022. This committee’s focus in  
151 spring will be on eLumen. The District Curriculum Committee will be continuing to  
152 update APs (Administrative Procedures) to clarify the assignment of disciplines and  
153 subjects. She requested that the Senators refer to the crosswalk which Keller previously  
154 referenced. This is also a good time for college curriculum committees to encourage the  
155 inclusion of cultural responsiveness when writing course outlines of record.

156  
157 **Secretary and Professional Development College (PDC)**

158  
159 Brent reported that when all of the bylaws changes are completed, the current bylaws  
160 will be archived and the new bylaws will be on the DAS website. All other material is

161 current. The PDC bylaws revision had passed DAS Exec, was noticed at the full DAS in  
162 December, 2021, and will be an action item there in February. The PDC is partnering  
163 with the DAS 1<sup>st</sup> VP for Discipline Day and with SEI for the sustainability event on April  
164 22, 2022, which also happens to be Earth Day. Speakers will include Cindy Montañez  
165 (Tree People), likely Miguel Luna (L.A. River), plus in-house resources in Facilities.  
166

### 167 **Sustainable Environment Institute**

168  
169 George Leddy reported that SEI is active with the Los Angeles Unified School District  
170 (LAUSD) regarding the implementation of a climate curriculum. Three school districts  
171 outside of LAUSD have already implemented such a curriculum.  
172

### 173 **Treasurer** – sent electronically

174  
175 The ASCCC Spring Plenary Session will be both in-person (Burbank) and online. The  
176 conference cost in either format will be the same. Please note that the District will not  
177 pay for a hotel stay the night before the conference starts because the venue is within  
178 50 miles of home. Also be advised that there is a \$1,500 reimbursement limit. Due to  
179 the pandemic, it has been difficult to transfer signature rights on the DAS account to the  
180 new Treasurer. Echeverri and Miller have made an appointment with the bank.  
181

### 182 **Parliamentarian**

183  
184 Freitas continues his work with the Board Rules alignment project. Chapter IV is almost  
185 finished. For Chapter V, approximately 10 more need to be brought to DAS. Echeverri  
186 thanked Freitas for all of his work on this project. For AP 4221 (course syllabi), we are  
187 awaiting the LACCD Office of General Counsel to review and sign-off. Freitas continued  
188 that the DAS empowers college senates to determine professional standards and  
189 expectations for course syllabi, even though there are no clear expectations in the  
190 California Education Code or Title 5 of what should be in a course syllabus.  
191

### 192 **College Senate Presidents**

193  
194 **Pierce**  
195 Anderson reported that Pierce has a new vice president of academic affairs. They have  
196 been using HEERF funding for Distance Education, and have been providing dual  
197 instructional delivery for students, some who are in class and some taking the class  
198 remotely, through Owl technology. This video conferencing camera, microphone, and  
199 speaker works with nearly all web-based video conferencing software. Community  
200 agreements are being used and have proven to be helpful with collegiality in meetings.  
201 Pierce is moving forward with faculty hiring. Some Pierce employees will be honored,  
202 including Rudy Acuna, Rodney Allen, and Kalynda McLean.  
203

### 204 **West**

205 Zuk reported that West is beginning the implementation of its Guided Pathways model;  
206 they are hiring peer mentors and faculty leads. Ten full-time tenure-track faculty are  
207 being hired. Dental Hygiene is adding a second cohort to its successful baccalaureate  
208 program. Climate studies majors continue with student interest. West is also one of  
209 150 community colleges which have been invited to apply for the Aspen Prize.

210

#### 211 **Trade-Tech**

212 DaCosta reported that Trade's Guided Pathways implementation continues to move  
213 forward. Fifteen faculty permanently separated from the college last year, and faculty  
214 replacements are needed. The senate gave the college president its prioritized faculty  
215 hiring list in December, but the college president has moved forward on the hiring  
216 process. This action is particularly difficult for Career Technical Education (CTE)  
217 programs since finding adjunct faculty in these majors is problematic. There is a  
218 temporary vice president of student services. Although the faculty are dedicated, the  
219 campus morale is low.

220

#### 221 **Southwest**

222 Stewart reported that Southwest has been suffering from an institutional budgetary  
223 deficit for quite some time. The college had not balanced the budget for many  
224 consecutive years until the debt was forgiven. Consultants have been hired to help the  
225 college develop a work plan, a new mission statement, and a combined  
226 strategic/educational master plan, all of them incorporating inclusion, equity, and anti-  
227 racism. There will be a groundbreaking to build Southwest's first student union. The  
228 college has a \$1.7 million grant for recruitment and retention of African-American  
229 students. The college has temporarily lost its permanent vice president of student  
230 services and is now hiring an interim in that position. There is much turmoil on campus,  
231 and words of encouragement are needed.

232

#### 233 **City**

234 Hong reported that enrollment is currently down. Faculty have been advocating for  
235 keeping courses online. Prospective students are not leaving their houses, and campus  
236 events are needed to invite them and members of the surrounding community to the  
237 college. Two January retreats are planned: 1) LA City Success Team Summit; and 2)  
238 Ongoing support with the Racial Equality and Social Justice Steering Committee. A  
239 second Armenian certificate in the State is planned.

240

#### 241 **East**

242 J. Hernandez reported on a workshop series at East, one segment related to faculty  
243 hiring policies. Equity work continues. Quite a number of faculty are concerned over  
244 the ongoing COVID pandemic. They are also engaged in voluntary efforts to capture  
245 enrollment, and are doing an amazing level of outreach to get students to register for  
246 the Spring 2022 Semester. Our colleges need to come up with ways to instill a greater  
247 sense of safety for students in our classes, and 12<sup>th</sup>-graders need to accept that

248 attendance at our colleges is safe. At present, many individuals are opting out of college  
249 as well as employment.

250

### 251 **Mission**

252 Akl reported that Mission is hiring 10 faculty members as many have permanently  
253 separated from the District. Another full-time Chicano Studies faculty member is being  
254 sought, as well as faculty in other areas of Ethnic Studies. The college is launching  
255 student support teams. Team leads for Guided Pathways (.2 reassigned time per  
256 position) are being sought as well as student workers to work with each pathway. A  
257 baccalaureate degree in biomanufacturing is being proposed. Mission currently has an  
258 interim vice president of academic affairs and will get a permanent vice president in that  
259 area. The college is also hiring a permanent college president. Work on accreditation  
260 continues.

261

#### 262 • **Other Reports:**

263

- 264 • **TPPC** – no report

265

#### 266 • **Academic Technology**

267 Bass reported that information is being disseminated related to providing digital badges  
268 for faculty completing POCR training (Peer Online Course Review). There is discussion  
269 related to faculty “bumping” other faculty who are teaching OER classes (open  
270 education resources), a possible outcome of which would be that students would then  
271 have to buy a textbook (when the OER course would have free online resources instead  
272 of a textbook).

273

- 274 • **Professional Development College** – previously reported

- 275 • **Hard-to-convert courses**

- 276 • **DE Training Workgroup**

- 277 • **Guided Pathways**

- 278 • **Others**

279

#### 280 • **District Budget Committee (DBC)**

281 Stewart forwarded the budget book and a PowerPoint Presentation. There was  
282 discussion related to monies for Umoja intended to be used for research and data  
283 collection regarding Umoja. The next meeting of the DBC will be February 9, 2022.

284

#### 285 • **District Dashboard for Chairs and Deans Report on SEP Data**

286 J. Hernandez reported on the organization of this work group to help align course  
287 offerings with SEP (student education plan) data.

288

### 289 **Discussion Items**

290

291 **1. DAS Goals and Challenges for 2022-2023**

292

293 Echeverri reviewed the previous DAS goals.

294

295 Suggestions for new or revised goals include:

296

297 • Faculty diversification: Look at application process and resources for outreach.

298 We need to be proactive in welcoming faculty.

299 • Look at HR Guide. Colleges are allowed to have their local faculty hiring policies.

300 • Membership on HR Council.

301 • Set up special meetings related to the contract, e.g., OER, faculty service areas.

302 • Ensure compliance with DE certification and accessibility for online education.

303 • Expand ADA (Americans with Disabilities Act) compliance online and advocate  
304 for ADA compliance support

305 • We need people to check our websites. Web enhancement and synchronous  
306 remote for those who are not DE certified.

307 • Need formal meeting with AFT partners (American Federation of Teachers,  
308 Faculty Guild).

309

310 The DAS Exec took a brief recess from 12:17 to 12:30 p.m.

311

312 Suggested goals, continued:

313

314 • Follow up with communication to partners who will be participating in the  
315 technical assistance/collegiality in action visit scheduled for March 5, 2022, e.g.,  
316 Chancellor Rodriguez, Board President Buelna, Community College League of California.  
317 Ask Dolores Davison or Kristinne Mica from the ASCCC on the best way to follow up, or  
318 just email Chancellor Rodriguez.

319 • Equivalency: Clarification of hiring and equivalency

320 • DAS representative on faculty contract negotiations

321 • Advocate for procurement and allocation of increased mental health resources  
322 for students. [https://www.asccc.org/resolutions/support-mental-health-awareness-  
323 and-trauma-informed-teaching-and-learning](https://www.asccc.org/resolutions/support-mental-health-awareness-and-trauma-informed-teaching-and-learning)

324 • Addressing learning disruption and learning loss; it is an equity issue.

325

326 Our revised goals can be put on SharePoint, BoardDocs, or the website.

327

328 **2. Need to Address Gaps in:**

329 • **Placement of Subjects in Disciplines**

330 • **Placement of Courses in Disciplines**

331 • **Definition of Faculty Service Areas**

332 • **Equivalency Matters**

333



334 Echeverri provided background to this discussion. The Minimum Qualifications  
335 Handbook is updated yearly. It lists the various disciplines, has been in use over 30  
336 years, and is unique to the California Community Colleges. Some disciplines require a  
337 Master's degree and some not, and in some cases, Title 5 language is included.  
338 Disciplines are on this list (and are also in LACCD Administrative Regulation E-115), but  
339 subjects and sub-disciplines are not on this list. Echeverri gave the example of Anatomy,  
340 which is a Biological Science, but not a separate discipline in the MQ Handbook.  
341 Although courses may be assigned to disciplines, that is not done routinely and  
342 systematically, and the field to do so in the course outline of record is seldom used.  
343 Thus, confusion may arise. Echeverri shared a subject to discipline crosswalk, and  
344 emphasized the need for a consistent District model and process. Otherwise, problems  
345 related to equivalency and assignments can arise.

346  
347 Stewart noted that equivalency is for the entire discipline; there is no single-course  
348 equivalency. All courses must be assigned to at least one discipline from the Disciplines  
349 List. It is the discipline and the placement of a course within that discipline which  
350 determines the MQs of faculty required to teach the course, not the department names  
351 or course subject codes. J. Hernandez included the example of Non-Credit Mathematics  
352 classes which can also be taught by faculty who meet MQs in credit Math. He noted  
353 that the DAS took a position and provided a model, and that workload issues require  
354 consultation with the faculty union.

355  
356 Freitas stated the need to clearly place courses within disciplines through the curriculum  
357 process. He gave some examples, including Environmental Science 1, which can be  
358 assigned to multiple disciplines. Assigning courses to disciplines varies from district to  
359 district; it is a local process. What is needed is to match courses and subjects to  
360 disciplines. Colleges can request proposals to change the disciplines list at the state  
361 level, and described the process and timelines used by the ASCCC. Should the DAS wish  
362 to propose separate disciplines for some of the sciences as an example, it may do so and  
363 ask a nearby senate to endorse.

364  
365 Atondo was hopeful that AP 4020 would be approved in May of 2022. The crosswalk  
366 will be on the DCC agenda in March as an action item. She also observed that in  
367 eLumen we will have the ability to assign courses to disciplines. Her recommendation  
368 was to adopt the practice of assigning one or more disciplines to all of our courses.

369  
370 Echeverri noted that anyone hired under the old minimum qualifications are  
371 grandfathered in. Faculty service areas are not necessarily aligned with disciplines; it is  
372 possible to have two subjects in the same discipline with different faculty loads. Also,  
373 since there is no approved AP related to equivalency appeals, the DAS Exec will use past  
374 practice in which we will review appeals.

375  
376 **3. Update on COVID-19 Pandemic and Return to In-Person Instruction, Services, and**  
377 **Brown Act Meetings**

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Echeverri reported that the Board of Trustees updated BP 2900. It now defines “fully vaccinated” as receiving COVID-19 booster shots when eligible to receive them. No implementation date has been reported. There have been over 800 reported COVID-19 cases in the District in the last few weeks, and the LACCD wants anyone who tests positive to report those results.

**4. Workgroups for:**

- **Administrator Retreat Board Policy**

Echeverri reported an impasse in the conversations with the LACCD Administration related to administrator retreat.

- **Equivalency Administrative Procedure**
- **Noncredit Philosophy and Guidelines**
- **Credit for Prior Learning**

**5. Monitoring DAS Committee Work and Membership**

Echeverri will ask that DAS officers and committee chairs forward the names of faculty and the identification of the colleges they represent in order to monitor who is serving.

**6. Planning for:**

- **DAS Committee Vacancies: Online Education and Academic Technology, Bond Steering, Transfer, Articulation, and Student Services task force, and others**

Echeverri reported that there are vacancies on Academic Technology, Bond Steering, and other committees. Currently, there are vacancies in Online Education and Academic Technology for City, Pierce, Valley, and West. She will compile a list and bring it to the next meeting.

- **DAS Academically Speaking Newsletter**

Echeverri intends to send out *Academically Speaking* in spring, and requested that the Senators send in updated articles for publication.

- **2021-2022 Calendar**
- **Spring 2022 Discipline Day: Theme and Proposed Date (March 11 2022)**
- **Collegiality in Action ASCCC Technical Assistance Visit**
- **SEI Sustainability Summit (April 22, 2022)**
- **LACCD Joint Summit**

Arranging for a joint summit is proving to be problematic as so many have been impacted by health issues; no date has been set for this event.

420 **7. DAS Statement on the Requirement for Faculty to be Certified per LACCD Policy to**  
421 **Teach Online and Instructional Choices for Faculty**

422  
423 Stewart provided background on this item. Some faculty are still not prepared to teach  
424 online per LACCD policy. Stewart recommended that the DAS write and publish a  
425 statement to encourage faculty to be DE (Distance Education) certified.  
426

427 **8. Implementation of Legislation:**

- 428
  - [AB 1111](#) (Common Course Numbering)
  - [AB 928](#) (Student Transfer Reform Act of 2021)
  - [Memo](#) on Veterans' Healthcare and Benefits Improvement Act

431  
432 Echeverri reported that funding is being proposed for implementation of AB 1111 and  
433 AB 928.

434  
435 **9. Board Rule BR 6801: Program Review and BR 6802: Biennial Vocational Program**  
436 **Review – Repeal or Replace?**

437  
438 Freitas questioned the necessity for these Board Rules when accreditation standards  
439 require biennial vocational program review anyway. He stated that these items are  
440 noticed at a Board of Trustees meeting, and noted the necessity to be vigilant that  
441 senate purview is observed and followed.

442  
443 **10. Review of Administrative procedure AP 4021 – Program Viability**

444  
445 Freitas suggested that DCC or DAS Exec may wish to review this AP.

446  
447 **11. BP 3200 Accreditation, BP 3225 Institutional Effectiveness, BP 3250 Institutional**  
448 **Planning**

449  
450 **12. Other Concerns: Items from the floor, Recommendations to Address Learning Loss**  
451 **– previously discussed**

452  
453 **Action Items**

454  
455 **1. Revisions to AP 4232: Pass/No Pass**  
456 **(Anderson/Akl) M/S/P**

457  
458 Freitas explained that, as a result of the pandemic emergency, the State Chancellor  
459 waived the requirement that students must exercise their option to take a class Pass/No  
460 Pass instead of for a letter grade (if the class is thus designated) before completing 30%  
461 of the term. The waiver permits students to wait until the end of the class to choose to  
462 receive a grade of pass/no pass instead of a letter grade (if there is P/NP grading option  
463 in the course outline of record).

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**2. Revisions to AP 4235: Credit for Prior Learning**  
(Hong/Akl) **M/S/P**

Freitas explained that this AP is based on the Palomar College model. Echeverri noted Atondo, Freitas, and others are working on credit for prior learning. As there is much potential for the District in this area, other faculty could be encouraged to participate. Perhaps the District could pursue the payment of stipends to incentivize.

**3. Revisions to BP 4250: Probation, Dismissal, and Readmission**

**MOTION: *Postpone indefinitely***  
(Freitas/Atondo) **M/S/P**

Freitas observed that the Board of Governors shortly will be reviewing proposed changes to Title 5, including changes which would affect BP 4250. He recommended that the DAS Exec postpone this item for now and revisit it once the Board of Governors revises the applicable sections.

**4. Approval of New Administrative Procedure AP 5120: Transfer Centers**  
(Zuk/Akl) **M/S/P**

Freitas reported that he had consulted with the LACCD transfer center directors. He recommends using language in this AP which is not prescriptive.

**5. Equivalency Appeal to DAS Exec: Denial of Environmental Sciences and Oceanography Equivalency Application**

**MOTION: *That the DAS Exec go to closed session pursuant to Government Code Section 54957***  
(Nicholas/Zuk) **M/S/P**

The District Academic Senate Executive Committee went into closed session at 1:31 p.m. to discuss Action Item #5. The Exec came out of closed session at 2:26 p.m. DAS President Angela Echeverri reported as follows:

**MOTION: *The granting of equivalency in the discipline of Earth Science permits those granted such equivalency to teach in the subjects of Minerology, Geology, Oceanography, and Earth Science. The President of the DAS will report this finding to the Vice Chancellors of EPIE and HR, to the Equivalency Committee, and to the candidate.***

(Freitas/Zuk) **M/S/P**

507 **MOTION: *Deny the candidate's appeal and uphold the Equivalency Committee's***  
508 ***decision related to Environmental Science.***

509 (Hernandez/Freitas) **M/S/P**

510 **No:** Zuk

511 **Abstain:** Echeverri

512

513 **Noticed Items**

514

515 **1. LACCD Subject to Discipline Crosswalk Alignment**

516

517 Echeverri requested that the Senate Presidents take this discipline crosswalk alignment  
518 to their colleges for input. The full DAS may adopt this alignment as a living document.

519

520 **2. Administrative Procedure AP 7211 – Faculty Service Areas, minimum Qualifications,**  
521 **and Equivalencies**

522

523 Nicholas announced that the AP 7211 work group will meet on January 24, 2021; this  
524 topic will be on the agenda.

525

526 **3. AP 4270 – Transcript Notation and Appendix**

527

528 **4. Additional Revision of DAS Bylaws**

529

530 The Senators recommended that there be additional description of this item when  
531 placed on the agenda. Also, overreach should be avoided.

532

533 **5. District Software Budget, Fiscal Year 2022-2023**

534

535 **Upcoming Meetings:**

536

537 **DAS Executive Committee Retreat:** Friday, February 4, 2022 – Zoom

538 **LACCD Board Meeting:** Wednesday, February 9, 2022 - Zoom

539 **District Budget Committee:** Wednesday, February 9, 2022 – Zoom

540 **DAS Meeting:** Thursday, February 10, 2022 – Zoom

541 **Consultation:** Friday, February 15, 2022 – Zoom

542 **Board Standing Committees:** Wednesday, February 16, 2022 – Zoom

543 **ASCCC Accreditation Institute:** February 24-26, 2022 – Hybrid

544 **ASCCC Spring Plenary Session:** April 7-9, 2022 – Hybrid

545 **District Summit:** Postponed – Zoom

546

547 **Adjournment**

548 The meeting was adjourned at 2:30 p.m.

549

550 Respectfully submitted by Lourdes M. Brent, DAS Secretary