

1 **District Academic Senate Executive Committee**
2 **Meeting**

3 **Friday, July 19, 2019**
4 **Educational Services Center**
5 **Board Hearing Room**
6 **MINUTES**

7
8
9 **Attendance**

	Present
Officers	Angela Echeverri (President), Naja El-Khoury (1 st VP), Elizabeth Atondo (2 nd VP), Lourdes Brent (Secretary), Robert Stewart (Treasurer)
City	Michael Kalustian
East	Jeff Hernandez
Harbor	
Mission	Carole Akl
Pierce	
Southwest	Robert Stewart
Trade	Artemio Navarro
Valley	Chauncey Maddren
West	
Guests	Cristal Almonte (Graduate student); Daniel Keller (District Dean of Curriculum); Steve Wardinski (East)

10
11 **Call to Order:**

12 President Angela Echeverri called the meeting to order at 9:45 a.m.
13 Observing guests and newly-elected senate presidents in the room, Echeverri welcomed
14 everyone and asked all to introduce themselves.

15
16 **Approval of the Agenda:**

17 The agenda was adopted as written
18 (Stewart/Akl) **M/S/P**

19
20 **Approval of the Minutes:**

21 The minutes of the June 7, 2019 meeting were approved as amended
22 (Stewart/Akl) **M/S/P**

23
24 **Public Speakers:** None

25
26 **Action Items**

27
28 **Proposed 2019-2020 DAS Calendar**

29 **(Stewart/Akl) M/S/P – pending revised consultation dates**

30 Referring to page 9 of the packet, Echeverri reviewed the proposed 2019-2020 calendar.
31 In order to accommodate the senate presidents and the meeting schedules at their
32 respective colleges, Echeverri is trying to calendar consultation with the LACCD
33 Chancellor during different days of the week. It is possible that tentative consultation
34 dates set for August, September, and June may change. Meeting dates and locations for
35 meetings of the full District Academic Senate (DAS) were also verified. Echeverri
36 requested that senate presidents send an alternate or representative, if permitted by
37 their local senate bylaws, to meetings of the DAS Executive Committee (DAS Exec) if
38 they are unable to attend. She also encouraged attendance at the meetings of the
39 LACCD Board of Trustees. There was also discussion regarding Discipline Day,
40 tentatively planned for October, of possible topics of interest and of the need for
41 targeted invitations.

42

43 **Revisions to E-115 (E-XX): Creation of New Subjects**
44 **(Stewart/Akl) M/S/P – as amended - 3:1)v “...master list of subjects aligned with a**
45 **discipline...”; 4)a) “...the Faculty Guild to assign the proper teaching load...”**

46

47 Echeverri reported that the DAS Exec had already made recommended revisions to E-
48 115. However, it became evident that more clarity was required, especially in these
49 areas: 1) definitions of discipline versus subject; 2) the process, timeline, and
50 roles/constituencies/committees, etc. needed for notification. She observed that the
51 process for creating a new subject is different from the revision of a discipline; the latter
52 involves the Academic Senate for California Community Colleges (ASCCC).

53

54 **Proposal to create a new subject (Trade): Electric Substation Operations**
55 [https://ecd.laccd.edu/ECDS/CC_New_1.aspx?ID=0&VersionID=0&Entry_ID=123793&C](https://ecd.laccd.edu/ECDS/CC_New_1.aspx?ID=0&VersionID=0&Entry_ID=123793&C_Type=ADD&NewDistrict=Yes)
56 [C_Type=ADD&NewDistrict=Yes](https://ecd.laccd.edu/ECDS/CC_New_1.aspx?ID=0&VersionID=0&Entry_ID=123793&C_Type=ADD&NewDistrict=Yes)

57 **CONSENSUS – Use subject codes currently in existence**

58

59 Echeverri explained that Trade-Tech would like to offer courses related to Electric
60 Substation Operations (page 17 of the packet). A new discipline would have to go
61 through the statewide discipline revisions process, and would be quite lengthy. The
62 consensus was that Trade use a subject code currently in existence.

63

64 **MOTION: Approve the new subjects of Non-credit Math (curriculum from East) and**
65 **College 101 (curriculum from Valley)**

66 Citing urgency as well as the DAS Exec taking on the role of the Educational Policies
67 Advisory Committee (EPAC) as contained in the existing (unmodified) E-115, Hernandez
68 recommended that it was appropriate to consider the creation of those new subjects.
69 Matters of urgency require a two-thirds vote.

70 (Hernandez/Stewart)

71

72 **MOTION TO DIVIDE:**
73 (Hernandez/Maddren) **M/S/P**

74

75 **MOTION TO APPROVE COLLEGE STUDIES (COLLEGE 101) AS A NEW SUBJECT; FACULTY**
76 **MEETING THE FOLLOWING MINIMUM QUALIFICATIONS ARE ELIGIBLE TO TEACH THIS**
77 **SUBJECT:**

78 **1. Interdisciplinary Studies**

79 **2. Disciplines Requiring a Specific Bachelor's or Associate Degree and Professional**
80 **Experience**

81 **3. Disciplines Requiring any Degree and Professional Experience**

82 (Hernandez/Atondo) **M/S/P – Meets 2/3 threshold for approval**

83 **Yes:** Echeverri, El-Khoury, Atondo, Stewart, Kalustian, Hernandez, Akl, Navarro,
84 Maddren

85 **No:** Brent

86

87 **MOTION TO ESTABLISH A NEW SUBJECT – MATHEMATICS NON-CREDIT AND ASSIGN**
88 **MATHEMATICS NON-CREDIT SUBJECT TO TWO DISCIPLINES (MQ areas):**

89 **1. MATHEMATICS**

90 **2. MATHEMATICS - BASIC SKILLS: NON-CREDIT**

91 (Hernandez/Atondo) **M/S/P – Meets 2/3 threshold for approval**

92 **Yes:** Echeverri, Atondo, Stewart, Hernandez, Akl, Navarro, Maddren

93 **Abstention:** El-Khoury

94 **No:** Brent, Kalustian

95

96 There was a lively and spirited discussion related to this topic related to who would
97 meet minimum qualifications to teach, in what department/division/cost center this
98 subject would be located, whether or not classes would be open entry/open exit and
99 the concomitant effect on instruction, load factors, and any proposed changes to Title 5.

100 As part of the spirited discussion, Kalustian objected to comments made by Wardinski,
101 who offered his apology.

102

103 **Discussion Items**

104

105 **Update on AB 705 Implementation**

- 106 • Joint Task Force: Support recommendations for English, ESL, and Math
- 107 • Chancellor's Response to DAS resolution
- 108 • Student Placement in Math and English Courses: Use of Web form and GSP
- 109 • **Other: AB 705 data collection, Financial aid eligibility of support courses**

110

111 A task force, co-chaired by Math Faculty Member Edouard Tchertchian and Vice
112 Chancellor Ryan Cornner, was established to make recommendations regarding how
113 colleges can support student success in the implementation of AB 705. All colleges have
114 representation on this task force. The preliminary recommendation from this task force
115 relates to tutoring and other forms of supplemental instruction. There were suggestions
116 from the floor regarding making recommendations and funding intentional as well as for
117 tracking success; gains must be measurable and trackable.

118

119 Continuing her report on AB 705, Echeverri referenced her two letters as well as the DAS
120 resolution objecting to the unilateral cancellation of English and Math classes more than
121 one level below transfer. The Chancellor replied, but Echeverri noted that there were a
122 number of errors in the completion-related data which he cited. She is requesting that
123 the erroneous completion data be corrected, and that the correct data be disseminated.
124 Also noted was that Title 5 revisions indicate that Math placements will not meet Math
125 competency beginning with incoming Fall 2019 students. Hernandez agreed on the
126 necessity to have accurate data. Also of importance is the requirement for the
127 Chancellor to consult collegially with the District Academic Senate. His cancellation of
128 classes was a fundamental attack on our purview based on discipline expertise. The
129 legislation does not preclude offering lower level English and Math classes, the mission
130 of the California Community Colleges has not changed, and the District must also be
131 cognizant of the community and students we serve.

132

133 **Representation at District Academic Senate Consultation**

134

135 On a related matter, there was concern related to the last consultation with the
136 Chancellor. It was recommended that the DAS use the ASCCC model and attend
137 consultation as a unit. We may have differences of opinion among ourselves, but when
138 we go to consultation, we must present a united front and not disagree among
139 ourselves at that time. There was consensus on this point.

140

141 **A brief recess was called between 12:00-12:15 p.m.**

142 **The meeting reconvened at 12:15**

143 **Motion to extend 15 minutes**

144 (Stewart/Hernandez) **M/S/P**

145

146 Echeverri continued her comments on AB 705, reporting that LACCD Chancellor
147 Rodriguez did not intend to rescind his directive to cancel the English and Math classes
148 more than one level below transfer. It is feared that, ultimately, it will be students who
149 will be hurt the most. She is exploring other response options. And although the DAS is
150 within its purview to object to these unilateral class cancellations, Echeverri also wanted
151 to stress that the District must fully comply with AB 705 in offering classes for students
152 who are pursuing certificates and local Associate's degrees. She will also be requesting
153 English and Math course retention data throughout the semester. To further
154 complicate matters, several thousand continuing students still do not have an updated
155 AB 705 compliant placement.

156

157

158 **E-88 and College Graduation Honors:** Echeverri mentioned there is a lack of uniformity
159 in how District colleges award graduation honors.

160

161 **E-Regulation on Students with Disabilities (E-100) (Brent)**

162

163 Echeverri reported that she is requesting an assignment for a lead person to spearhead
164 the revision of E-100 as well as for anticipated Board Rule revisions and alignment of
165 corresponding Administrative Regulations. The District has experienced legal exposure
166 at various colleges related to violations of state and federal laws regarding disabled
167 students, and the administration is open to a faculty member with reassigned time
168 spearheading these projects.

169

170 Due to lack of time, some of the following items were eliminated or truncated.

171

172 **Planning for Upcoming Events in 2019-2020**

173

- 174 • DAS Retreat & Goals for 2019-2020
- 175 • Additional 0.2 C-basis Reassigned Time to Support Local Senates
- 176 • Additional Support for E-100 Revisions and other DAS Projects
- 177 • DAS Committee Representation for 2019-2020
- 178 • Fall 2019: Summit, DAS Newsletter, LACCD Plenary Session, Guided Pathways,
179 Discipline Day, Other Events

180

181 **Administrative Vacancies and President Selection Committees**

182

183 **Retreat Rights Policy for Administrators**

184

185 **Minimum Qualifications for CTE Faculty: Process for Employment of Faculty Not**
186 **Meeting MQs**

187

188 **Faculty Diversification**

189

190 **Curriculum from Outside LACCD and Faculty Primacy: Update on Graduation**
191 **Technician Position (Atondo)**

192

193 **Budget Update: LACCD revised allocation model; college debt; other**

194

195 **Guided Pathways: Nest Steps and Online Teaching and Pathways (Miller- NEW)**

196

197 **Reports**

198

199 **Officer Reports**

200

* President

201 Echeverri reported that a faculty member, with experience with the academic senate at
202 the local, district, and state levels, was needed for special DAS projects. Potentially,
203 these projects would include a review, revision, and alignment of Board Rules and
204 Administrative Regulations, with particular attention to E-100, the regulation pertaining
205 to accommodations for students with disabilities. The revision of this "E-Reg." is long

206 overdue, and it has been on the DAS agendas for over two years. A District task force
207 had one meeting but did not make much progress. Echeverri is discussing reassigned
208 time for an individual who would lead these initiatives.

209

210 * 1st Vice President

211 * 2nd Vice President

212

213 * Treasurer

214 Stewart offered a written report on the dues account. He will be processing conference
215 requests and reimbursements. He requested that the local senate presidents review the
216 list of persons receiving 0.2 C-Basis reassigned time for college senate support. He also
217 reported that there is currently \$16,000 in the DAS PDC (Professional Development
218 College) grant account.

219

220 * Secretary

221 Brent referred to the list of senate presidents and DAS representatives. The DAS
222 website has been updated accordingly.

223

224 **Professional Development College – Brent**

225 Brent reported that she requested a reduction of her reassigned time as PDC
226 Coordinator to a .2 C-Basis, (from .3) which will be coming out of the Supports to Local
227 Senates account. She thanked Stewart for his detailed report on the finances of the
228 PDC, and stated that the grant funding had been used to pay stipends to faculty seminar
229 presenters as well as to fully fund all courses which had been offered by the PDC
230 through L.A. Valley College.

231

232 **Guided Pathways – Miller**

233

234 **DBC-ECDBC – Hernandez**

235

236 **Other College, Committees, and Task Forces**

237

238 **Upcoming Meetings**

239 Board meeting: Wednesday, August 7, 2019 at ESC

240 District Budget Committee: Wednesday, August 14, 2019 at ESC

241 Board Standing Committees: Wednesday, August 21, 2019 at ESC

242 DAS Meeting: Thursday, September 12, 2019

243 ASCCC Academic Academy: September 13-14, 2019, in Long Beach (QM)

244 ASCCC Fall Plenary: November 7-9, 2019, in Newport Beach

245

245 **Adjournment**

246 (Stewart/Akl) **M/S/P**

247 The meeting was adjourned at 12:45 p.m.

248

249 Respectfully submitted by Lourdes M. Brent, DAS Secretary