

# District Academic Senate Exec Meeting

Friday, June 16, 2017

ESC, 1<sup>st</sup> Floor

MINUTES

## Attendance

	<b>Present:</b>
<b>Officers</b>	Outgoing: Don Gauthier (President), Angela Echeverri (1 <sup>st</sup> VP: Equivalency), Elizabeth Atondo (2 <sup>nd</sup> VP: Curriculum), Alex Immerblum (Treasurer), Vic Fusilero (Secretary). Incoming: Angela Echeverri (President), Elizabeth Atondo (2 <sup>nd</sup> VP: Curriculum), Lourdes Brent (Secretary), Dan Wanner (Treasurer)
	<b>Local Senate Presidents:</b>
<b>City</b>	Dan Wanner
<b>East</b>	Alex Immerblum
<b>Harbor</b>	Susan McMurray
<b>Mission</b>	
<b>Pierce</b>	
<b>Southwest</b>	
<b>Trade</b>	Lourdes Brent
<b>Valley</b>	Josh Miller, Vic Fusilero
<b>West</b>	Adrienne Foster
<b>Guests</b>	Gayla Kraetsch-Hartsough (KH Consulting Group), Adrienne Ann Mullen (LACCD Dean of Adult Education)

**Call to Order** at 9:52 a.m.

**Approval of Agenda** (Immerblum/Echeverri **MSC**). As amended.

**Approval of Minutes** (Immerblum/Echeverri **MSC**). As amended. Abstentions: Foster.

**Public Speakers: Adrienne Ann Mullen (LACCD Dean of Adult Education), Gayla Kraetsch-Hartsough (KH Consulting Group):** College Adult Education Strategic Plan (2017-2020). (Handout: "Strategy Map"). Topics: Adult Ed deans: West, Southwest, Trade do NOT yet have Adult Ed deans (every other college has Adult Ed deans); LARAEC (Los Angeles Regional Adult Education Consortium); statewide adult education trends; three-year strategic plan (improve, expand, and sustain non-credit programs); assessment tools (CASAS = Comprehensive Adult Student Assessment Systems); district-wide regional and college adult education priorities and goals; student success and access; noncredit curriculum alignment; branding & marketing; district policies & procedures; DAS suggests no end-dates for adjunct candidate pools; noncredit workload, noncredit pay, noncredit contribution to FON (contribution to FON is a state issue).

**Action Items: None**

27 **Reports:**  
28 **Campus Reports:** McMurray reported that LA Harbor College President Otto Lee, is  
29 interviewing for jobs at other institutions but has not officially informed faculty that he  
30 is looking for another position.  
31 **First VP Report:** There are several equivalency requests under review from Trade and  
32 City. The Board of Trustees met last week and approved a district-wide food vendor; the  
33 transition timeline has not been determined. Harbor, Trade, and Mission should not be  
34 highly impacted by the new agreement because their local culinary programs and the  
35 food truck at Trade will remain in place. Under the leadership of Trustee Hoffman, the  
36 Board finally approved a resolution to protect students, which was also supported by  
37 students. Another resolution was approved to honor outgoing Trustees Nancy Pearlman  
38 and Mike Eng, and name outgoing Board President Scott Svonkin ***Emeritus Board***  
39 ***President***. Trustees Hoffman and Pearlman objected to the title for Svonkin. The  
40 Technology Building at ELAC will be renamed after a private donor. Two new board  
41 members (Gabriel Buelna and Steve Veres) will start their terms on July 1, 2017.  
42 **Second VP – Curriculum Report:** E 79 (Competency): No problems. E-110 passed. E 64  
43 (Program Approval): Local presidents still have issues.  
44 **Treasurer’s Report:** Five incoming local senate presidents will attend the ASCCC  
45 Leadership Institute. Transition Matters. J. Hernandez will be coming in as co-chair of  
46 DBC. DAS Treasurer Handbook (Handout): Immerblum presented his DAS Treasurer  
47 Handbook outlining processes, which was accepted (not “approved”) by acclamation.  
48 **PDC:** Brent extends thanks to Gauthier for his work on the PDC as well as Immerblum for  
49 his mechanism for Professional Development; she also thanks Miller for shepherding  
50 Curriculum through the process.  
51 **President’s Report:**  
52 1. Enrollments: Gauthier reported that the District will probably not make 2016-2017  
53 enrollment goals.  
54 2. Committee membership: Echeverri will ask specific individuals to volunteer to serve  
55 on various committees.  
56 3. SRP/FON: Already in place.  
57 4. Transitions: Paperwork and SAP access still need to be processed.  
58 5. Adjuncts/Waitlists: Policy is moving forward. Every class will receive a waitlist, the  
59 numbers on which vary by class (default: 10). Students on waitlists are automatically  
60 enrolled when someone in the class drops before the start of the semester. Miller said  
61 that there is an FAQ on the waitlist policy on the LACCD website.  
62 6. Code Alignment: Code alignment refers to SAM codes.  
63 7. Digital Badges: In process.  
64 8. White Boards: AECOM and CISCO will offer whiteboards to DAS.  
65  
66 **Discussions:**  
67 1. **AB 86:** Adult Education (Guests). See above. Gauthier suggested setting up meeting  
68 with noncredit faculty and other interested parties.  
69 2. **ASCCC Institutes & Budget Planning:** Gauthier suggested that there may not be  
70 funding at the end of the next academic year.

71 3. **Badges:** Miller called for a meeting of all interested parties regarding badges.  
72 4. **CCLC Board Rule Templates:** Work Group: Gauthier expressed need to establish  
73 workgroup on CCLC Board Rule Templates.  
74 5. **SIS Implementation:** SIS implementation is still undergoing improvements.  
75 6. **LACCD Shared Governance Consultation Processes:** See Handout (“Index Number  
76 E=##”). 2<sup>nd</sup> graphic: “DAS” should be corrected to “DAS Exec”; “Senate” should be  
77 corrected to “DAS Senate.”  
78 7. **Summit Planning (Friday, Sept. 22 @ LACC Student Union, 3<sup>rd</sup> fl.):** Agenda  
79 Development.  
80 8. **Pathways:** Immerblum reported that community college chancellors support the  
81 introduction of guided pathways (of which meta-majors form one part). Foster  
82 suggested that DAS get in front of the implementation of pathways. Miller suggested  
83 introducing district-wide initiatives regarding guiding pathways.  
84 9. **Professional Development College:** Brent presented the PDC Survey Results. Meeting  
85 after today’s DAS Exec meeting, June 16, 2017.  
86 10. **Others:** None.  
87  
88 **New Business:** None.  
89  
90 **Other Items:** None.  
91  
92 **Noticed for Next Meeting:**  
93  
94 **Adjournment:** The meeting was adjourned at 12:40 p.m.  
95  
96 **Future dates**  
97  
98 Respectfully submitted by Vic Fusilero, DAS Secretary