

**Membership**

**Academic Senate**

Kaycea Campbell  
Donald Gauthier\*  
Jeff Hernandez  
Leslie Milke  
Josh Miller  
Dan Wanner

**Faculty Guild**

Nabeel Barakat  
Sandra Lee  
John McDowell  
Armida Ornelas  
Olga Shewfelt  
Joanne Waddell

**Unions/Association**

Kathleen Becket  
Velma Butler  
Vi Ly  
Leila Menzies  
Hao Xie  
Vacant-Build& Const Trade

**College Presidents**

Kathleen F. Burke\*  
Erika A. Endrijonas  
Larry Frank  
Otto W. Lee  
James M. Limbaugh  
Marvin Martinez  
Renee Martinez  
Denise Noldon\*\*  
Monte Perez

**STUDENT TRUSTEE  
REPRESENTATIVE**

Mandie Dixon

\* Co-chairs

\*\*Interim

**District Budget Committee**

**October 12, 2016**

**1:30 pm – 2:30 pm**

**Educational Services Center, Board Room**

1. Call to Order (*Co-Chair Kathleen F. Burke*)

2. Approval of Agenda

3. Approval of Minutes for September 14, 2016

4. Chancellor's Remarks/Updates

5. ECDBC Reports and Recommendations

- Use of \$9.9m State Mandate Revenue

6. DBC Self Evaluation for FY 2015-16

7. Enrollment Update (Cornner)

8. FON Update (Román)

9. DBC Recommendations to the Chancellor

10. Items to Be Addressed by ECDBC

11. Other Business

*Future DBC Meetings: Nov 9, Dec 14, Jan 18, Feb 15, Mar 15,  
Apr 12, May 17, Jun 14*

*Future ECDBC Meetings: Oct 25, Nov 29, Jan 3, Jan 31, Feb 28, Mar 28,  
May 2, May 30*

# Los Angeles Community College District

## District Budget Committee Meeting Minutes

September 14, 2016

1:30-3:30 pm, Educational Services Center, Board Room

**Roll Call**    X Indicates Present

**Academic Senate**

Kaycea Campbell	X
Donald Gauthier*	X
Jeff Hernandez	X
Leslie Milke	
Josh Miller	X
Dan Wanner	X

**L.A. Faculty Guild**

Sandra Lee	
John McDowell	X
Armida Ornelas	X
Olga Shewfelt	X
John Sikora	
Joanne Waddell	X

**Unions/Association**

Kathleen Becket; SEIU Local 99	X
Velma Butler/Shirley Chen Page; AFT Staff Guild	
Vi Ly; Local 911 Teamster	X
Leila Menzies (Eddie Afana); Class Mgmt Rep	X
Hao Xie (Galen Bullock); Sup Rep Local 721	X
Vacant-Build & Trade	

**College Presidents**

Kathleen F. Burke*	X
Erika A. Endrijonas	X
Larry Frank (Leticia Barajas	X
Otto W. Lee	X
Marvin Martinez	X
Renee Martinez	X
Denise Noldon	X
Monte Perez	X
Robert Sprague**	

**Student Trustee Rep**

Mandie Dixon

\* DBC CO-chairs

\*\* Interim

**Also Present**

**Resource Persons**

Adriana Barrera  
Ryan Cornner  
Jeanette Gordon  
Deborah La Teer  
Bob Miller  
Maury Pearl  
Albert Román

**Guests**

John al-Amin	Mike Lee
Violet Amrikhas	Rasel Menendez
Grace Chee	Rolf Schleicher
Daniel Hall	Sarah Song
Iris Ingram	Ann Tomlinson
Kevin Jeter	Daniel Villanueva

1. **Call to Order** by Don Gauthier at 1:35 pm.
2. **M/S/P Agenda** – Approved with no changes.
3. **M/S/P Approval of Minutes** – change “Prop 30 and Prop 55” to Prop 30/55. Approved with this change.
4. **Chancellor’s Remarks/Updates** (*Dr. Rodriguez*)
  - Introduced Southwest’s Interim President Dr. Denise Noldon and announced the appointment of the new President at West Dr. James Limbaugh who will start October 1, 2016.
  - The launch of the LA Promise was held at City College and was attended by the second lady, Dr. Jill Biden, and LA Mayor Eric Garcetti.
  - At the September meeting, the Board approved the refunding of approx. \$175 million of an existing bond, which will save the taxpayers money.
5. **ECDBC Reports and Recommendations** (*Ms. Gordon*)
  - No report as meeting was rescheduled.
6. **Chancellor’s Recommendations**
  - The Chancellor is recommending placing the \$9.9m in onetime 2016-17 State Mandate revenue into the STRS/PERS contingency reserve.
  - DBC recommends sending to ECDBC for review.
7. **District Budget Committee**
  - The Charge, meeting dates, and membership were reviewed and approved.
  - A motion was made to add a Vice President of Academic Affairs, motion died for lack of a second.
  - The Self Evaluation for FY 2015-16 was reviewed.
  - A motion was approved to send the Self Evaluation for FY 2015-16 to ECDBC for discussion.
8. **Enrollment Update** (*Cornner/Pearl*)
  - Final summer numbers shows a slight increase from 2015, however the District had to shift more summer FTES into the 2015-15 year, and will start the 2016-17 with 1,300 fewer FTES.
  - Fall 2016 Headcount is 100% of the prior Fall; however Enrollment shows a 2% decline.
  - Request was made to bring a projected 2016-17 FTES utilizing Summer and Fall Terms.
9. **FON Update** (*Dr. Román*)
  - Updated Fall hires for 2016 adjusted necessary hire number is 198, of which the District has hired all 198 and anticipates hiring 5 – 10 above this number.
  - The Fall 2016 cutoff date is the second week in October; anyone hired after this date will be counted in the Fall 2017 year.
  - For the Fall 2017 year, based upon a 2% growth and estimates on separations, the District needs to hire 116 faculty.
  - A request was made for a breakdown of Fall 2016 hires by college.
10. **2017-18 Proposed Budget Development Calendar**

- Motion to recommend to the Chancellor that he request to the Board final approval of the Final Budget by the end of August was approved.
- Motion to approve the calendar reflecting a final budget approval in mid-August was passed.

**11. DBC Recommendations to the Chancellor**

- DBC recommends the Chancellor request to have a Board Meeting scheduled later in August for the purpose of approving the Final Budget by the end of that month.

**12. Items to be addressed by ECDBC**

- Use of \$9.9m in one time State Mandate Reimbursement Revenue.
- DBC Self Evaluation for FY 2015-16.

The meeting was adjourned at 3:18 pm.

*Future Meetings: Oct 12, Nov 9, Dec 14, Jan 18, Feb 15, Mar 15, Apr 12, May 17, Jun 14*

Chancellor's Recommendations  
Uses of \$9.9 million 2016-17 State Mandate Reimbursement Fund

**LACCD STRATEGIC PLAN GOALS**

**Goal 1: Organizational Effectiveness**

- **\$9.9 million** - Funds for STRS and PERS Future Obligation

# Los Angeles Community College District

## Projected Pension Cost Increase and Reserve Usage

### Projected Pension Cost Increases

Fiscal Year	CALSTRS			CALPERS			TOTAL	
	Employer Rate	Employer Liability	Annual Increase	Employer Rate	Employer Liability	Annual Increase	Annual Increase	Cummulative Increase
2014-2015	8.880%	17,160,584	2,359,692	11.771%	16,091,452	1,042,915	3,402,607	3,402,607
2015-2016	10.730%	21,600,000	4,439,416	11.850%	16,900,000	808,548	5,247,964	8,650,571
2016-2017	12.580%	26,400,000	4,800,000	13.050%	19,300,000	2,400,000	7,200,000	15,850,571
2017-2018	14.430%	30,200,000	3,800,000	16.600%	24,600,000	5,300,000	9,100,000	24,950,571
2018-2019	16.280%	34,100,000	3,900,000	18.200%	27,000,000	2,400,000	6,300,000	31,250,571
2019-2020	18.130%	38,000,000	3,900,000	19.900%	29,500,000	2,500,000	6,400,000	37,650,571
2020-2021	19.100%	40,000,000	2,000,000	20.400%	30,200,000	700,000	2,700,000	40,350,571

### Funding Plan - Cover 100% of the cost of the annual increase (one year only)

Fiscal Year	usage	additions	Reserve Balance
2015-2016			22,000,000
2016-2017	4,805,000	9,900,000	27,095,000
2017-2018	9,100,000		17,995,000
2018-2019	6,300,000		11,695,000
2019-2020	6,400,000		5,295,000
2020-2021	2,700,000		2,595,000
2021-2022	2,595,000		-



**Los Angeles Community College District  
District-wide Governance Committee  
Self Evaluation Form**



<b>Committee Name: DISTRICT BUDGET COMMITTEE</b>							
<b>For Academic Year: 2015-2016</b>				<b>Date of Self Evaluation: September 14, 2016</b>			
<b>Month</b>	<b>Meeting Date(s)</b>	<b># of Members Attending</b>	<b>Agendas posted in advance</b>		<b>Minutes posted?</b>		<b>Please List the Major Issues/Tasks Addressed at Each Meeting</b>
			<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>	
July 2015	07/15/2015	19 members 17 guests	X		X		<ol style="list-style-type: none"> <li>1. State Budget Update</li> <li>2. 2015-16 Enrollment Planning Targets</li> <li>3. 2015-16 Final Budget Development</li> </ol>
August 2015	08/12/2015	19 members 15 guests	X		X		<ol style="list-style-type: none"> <li>1. 2015-16 Final Budget Development</li> <li>2. Prelim 2014-15 College Balances</li> <li>3. Distribution of \$5.7m Full Time Faculty Fund</li> <li>4. FON Update Fall 2015 and Fall 2016</li> <li>5. Districtwide Campus Safety Funding</li> <li>6. ECDBC Recommendation on \$57.7 million State Mandate Block Grant</li> </ol>
Sept. 2015	09/23/2015	22 members 15 guests	X		X		<ol style="list-style-type: none"> <li>1. District Budget Committee Charge, Calendar, Membership</li> <li>2. FON and Enrollment Update</li> <li>3. 2015-16 Budget Update</li> <li>4. 2016-17 Proposed Budget Development Calendar</li> </ol>
Oct. 2015	10/28/2015	20 members 15 guests	X		X		<ol style="list-style-type: none"> <li>1. FON and Enrollment Update</li> <li>2. Bookstore</li> <li>3. Debt repayment policy</li> <li>4. 2015-16 Budget Update</li> <li>5. Plan for STRS/PERS increases</li> <li>6. 2016-17 Budget Planning and Development</li> </ol>
Nov. 2015	<i>cancelled</i>						<i>cancelled</i>
Dec. 2015	<i>cancelled</i>						<i>cancelled</i>
Jan. 2016	01/25/2016	18 members 13 guests	X		X		<ol style="list-style-type: none"> <li>1. Enrollment Update</li> <li>2. 2015-16 1st Qtr. Financial Status Report</li> <li>3. 2016-17 Governor's Budget</li> <li>4. ECDBC Reports &amp; Recommendations               <ol style="list-style-type: none"> <li>a. City College Financial Stability Plan Review</li> <li>b. STRS/PERS Increase Plan</li> <li>c. DBC Charge</li> </ol> </li> </ol>
Feb. 2016	02/17/2016	21 members 15 guests	X		X		<ol style="list-style-type: none"> <li>1. FON and Enrollment Update</li> <li>2. DBC Charge and Self Evaluation for FY 2014-15</li> <li>3. 2016-17 Proposed Preliminary Allocation               <ol style="list-style-type: none"> <li>a. Revenue Assumptions</li> <li>b. Centralized Accounts Allocation</li> </ol> </li> </ol>
March, 2016	03/16/2016	21 members 19 guests	X		X		<ol style="list-style-type: none"> <li>1. Spring Enrollment Update</li> <li>2. 2015-16 2nd Qtr. Financial Status Report</li> <li>3. 2014-15 Recalc &amp; 2015-16 P1</li> <li>4. Discussion on use of \$57.7m Mandate Block Grant Funds</li> </ol>
April 2016	04/20/2016	19 members 16 guests	X		X		<ol style="list-style-type: none"> <li>1. FON and Enrollment Update</li> <li>2. 2016-17 Fiscal Viability Goals</li> <li>3. Discussion on use of \$57.7m Mandate Block Grant Funds</li> </ol>
May 2016	05/18/2016	23 members	X		X	6	1. FON and Enrollment Update DBC 10/12/16

		21 guests					<ol style="list-style-type: none"> <li>2. 2015-16 3rd Qtr. Financial Status Report</li> <li>3. 2016-17 May Revise</li> <li>4. 2016-17 Proposed Tentative Budget               <ol style="list-style-type: none"> <li>a. JLMBC Wellness Presentation</li> </ol> </li> </ol>
June 2016	06/29/2016	24 members 13 guests	X		X		<ol style="list-style-type: none"> <li>1. Enrollment Update</li> <li>2. Adopt 2016-17 DBC Meeting Calendar</li> <li>3. 2015-16 Year End Balance Projection</li> <li>4. State Budget Update</li> <li>5. JLMBC Wellness Program Proposal</li> </ol>
<b>Average Attendance</b>		36.5					
<b>Major Committee Accomplishments &amp; Achievements in Past Year</b>		<ol style="list-style-type: none"> <li>1. Established enrollment target for FY 2015-16.</li> <li>2. Reviewed District Debt Repayment Policy.</li> <li>3. Developed plan for STRS/PERS contingency and other unfunded liabilities.</li> <li>4. Recommended to DPC the creation of an enrollment management committee.</li> <li>5. Continued early review of FON hiring.</li> <li>6. DBC website is updated timely and provides supporting materials to all.</li> </ol>					
<b>Major Obstacles/Problems with Committee Function</b>		<ol style="list-style-type: none"> <li>1. Lack of clarity on the goals the Board has established as it relates to the budget and strategic plan.</li> <li>2. .</li> <li>3. .</li> </ol>					
<b>Recommendations for Improving Committee Process/Efficiency</b>		<ol style="list-style-type: none"> <li>1. Provide adequate orientation to new DBC members.</li> <li>2. DBC should review the adopted Board Goals.</li> <li>3. .</li> <li>4. .</li> </ol>					
<b>Committee Goals (If Appropriate) for Coming Year</b>		<ol style="list-style-type: none"> <li>1. Clarify the different roles and responsibilities of the DBC and ECDBC.</li> <li>2. Promote awareness of the DBC website to all District members.</li> <li>3. Complete the evaluation of the Allocation Model.</li> <li>4. Improve communications between DBC and DPC.</li> </ol>					

**Chair/Co-Chair Signature:** \_\_\_\_\_

**Chair/Co-Chair Name:**           Kathleen F. Burke          

**Chair/Co-Chair Signature:** \_\_\_\_\_

**Chair/Co-Chair Name:**           Donald Gauthier





RESTRICTED GENERAL FUND APPROPRIATIONS  
BY FUND AND LOCATION

DESCRIPTION	CITY	EAST	HARBOR	MISSION	PIERCE	SOUTHWEST	TRADE-TECH	VALLEY	WEST	ESC*	TOTAL FINAL BUDGET
BASIC SKILLS(1)	272,419	665,129	180,000	168,620	179,791	136,483	223,571	381,008	176,066	0	2,383,087
COMMUNITY SERVICES	1,066,448	638,144	1,370,974	0	1,392,859	0	0	1,038,000	1,150,000	0	6,656,425
CALWORKS (CHILD CARE/NON CHILD CARE) / TANF(2)	843,788	751,647	333,012	443,115	419,124	596,062	1,165,230	746,038	384,155	117,673	5,799,844
FOSTER CARE(3)	131,940	148,557	151,621	237,782	127,664	130,095	140,091	0	101,314	0	1,169,064
DISABLED STUDENTS PROGRAMS & SERVICES (DSPS)	1,059,400	1,020,050	835,218	372,669	1,051,933	273,394	996,738	891,435	566,580	0	7,067,417
STUDENT SUCCESS AND SUPPORT PROGRAM (CREDIT & NON-CRED	3,697,000	10,030,681	1,867,052	1,274,093	4,129,869	1,817,662	4,561,515	3,452,602	2,060,438	66,412	32,957,324
EXTENDED OPPORTUNITIES PROGRAMS & SERVICES (EOPS)(4)	1,573,762	956,193	547,701	797,283	683,645	518,237	1,081,549	904,051	544,539	0	7,606,960
EOPS-CARE (5)	59,675	166,426	86,359	49,041	8,011	49,860	19,367	0	51,822	0	490,561
EOPS-CAFYES(6)	289,835	224,657	133,722	179,000	108,120	356,160	360,238	167,160	122,393	0	1,941,285
FEDERAL PERKINS (VTEA) / TECH PREP(7)	543,043	941,051	341,170	364,354	564,409	328,698	658,102	509,872	442,488	234,147	4,927,334
FEDERAL WORK STUDY(8)	448,462	567,460	231,372	215,013	421,474	161,888	402,431	345,562	283,225	22,074	3,098,961
HEALTH SERVICES	384,068	952,923	295,041	286,335	555,371	14,653	459,106	1,184,875	9,311	1,800,498	5,942,181
PARKING	479,460	2,701,504	226,350	110,000	1,380,949	148,294	280,000	1,366,249	300,000	0	6,992,806
ONE-TIME BLOCK GRANTS(9)	1,219,255	1,485,872	519,850	1,251,786	1,507,380	1,069,031	1,166,102	1,220,268	1,013,437	252	10,453,233
ON-GOING BLOCK GRANTS(10)	0	0	13	138,183	80	1,040	2	216	0	0	139,534
STAFF/FACULTY DEVELOPMENT	40,315	18,466	0	0	68	160	1,564	31,708	0	53,318	145,599
STAFF/FACULTY DIVERSITY	1,022	4,450	5,116	29	9,885	0	2,212	2,257	7,894	173,002	205,867
STUDENT EQUITY(11)	2,631,565	3,959,782	1,654,751	1,836,183	2,777,869	2,155,046	2,836,484	3,145,782	1,693,276	0	22,690,738
STUDENT FINANCIAL AID ADMINISTRATION(12)	650,823	1,053,561	322,828	389,624	594,990	403,845	489,830	610,666	395,855	392,096	5,304,118
OTHER SPECIALLY FUNDED PROGRAMS(13)	9,828,163	11,785,463	5,530,494	5,647,352	6,310,630	6,963,087	18,368,594	9,478,370	10,554,370	7,844,383	92,310,906
<b>TOTAL RESTRICTED GENERAL FUND</b>	<b>25,220,443</b>	<b>38,072,016</b>	<b>14,632,644</b>	<b>13,760,462</b>	<b>22,224,121</b>	<b>15,123,695</b>	<b>33,212,726</b>	<b>25,476,119</b>	<b>19,857,163</b>	<b>10,703,855</b>	<b>218,283,244</b>

(1) Includes funds 10410-10414

(2) Includes funds 10440-10444, 10445-10447 and 10448-10451

(3) Includes funds 10422-10425

(4) Includes only funds in General Fund portion of the program (funds 10486-10490)

(5) Includes only funds in General Fund portion of the program (funds 10867-10869)

(6) Includes only funds in General Fund portion of the program (funds 10401-10403)

(7) Includes funds 10500-10599 (if any)

(8) Includes funds 10453-10464

(9) Includes One-Time Block Grants (funds 10116, 10125-10128, 10132-10134, 10136-10138)

(10) All On-Going Block Grants including Instructional Equipment (funds 10142-10144, 10146-10150)

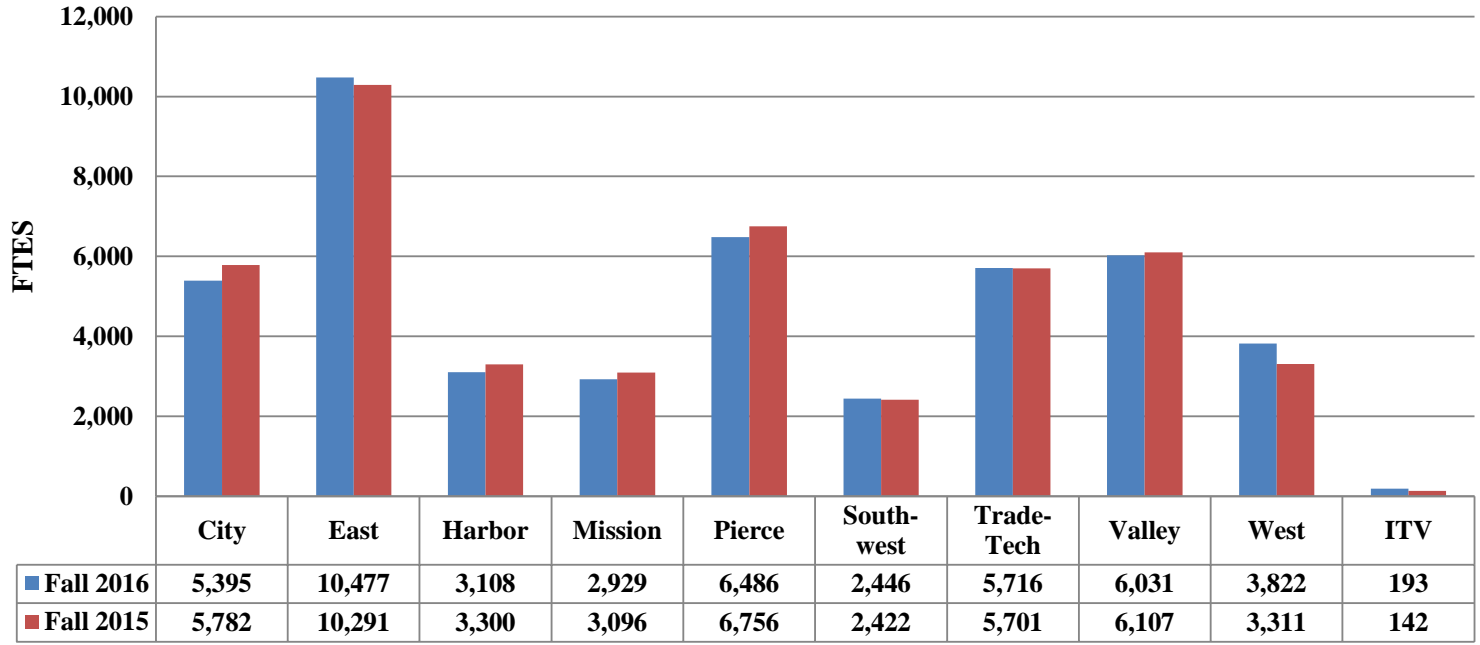
(11) Includes funds 10429 and 10433-10434

(12) Includes funds 10415-10419

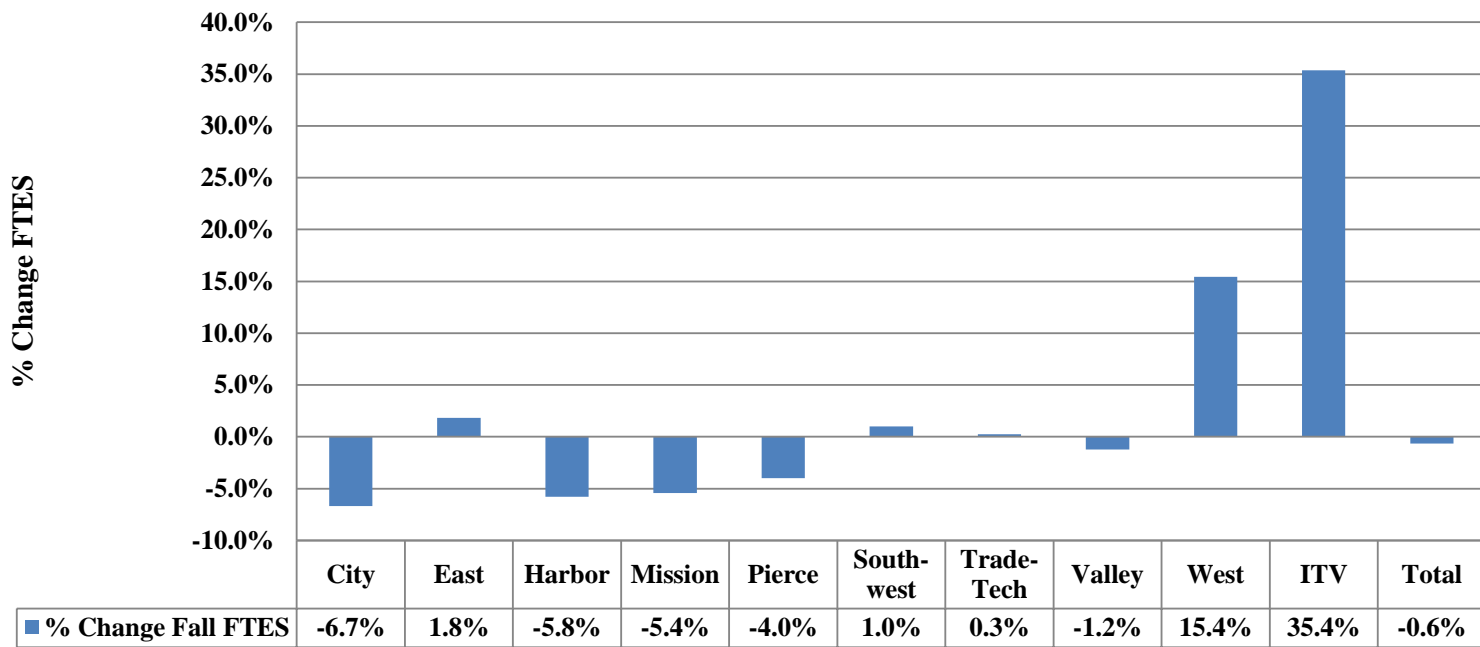
(13) Includes Customized Workshop Program, Workforce Training Program, Community Partnership Training & Education, Customized Training Program, Business Center, Extension Program, Lottery-Prop 20-Restricted, Telecommunication & Technology Program, Federal PELL Grant (Funds 10465-10470), FSEOG (Funds 10475-10479), Pell Admin. Allowances, Career Tech Trailer Bill, and funds above 10700.

\* Educational Services Center includes ITV

### Comparison of Fall FTES By College: 2016 Projected vs 2015 Actual



### % Change in Fall FTES by College: 2016 Projected vs 2015 Actual



## 2016-17 FTES Scenarios

### I. Worst Case (Spring 2017 Down by 1.5%)

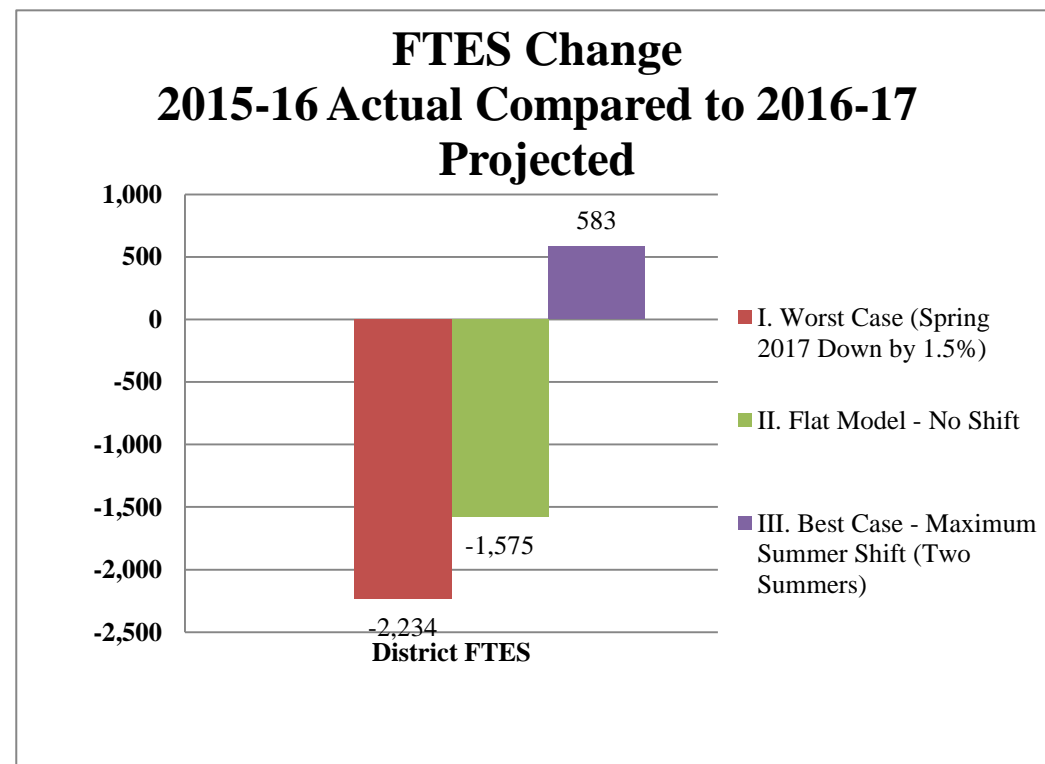
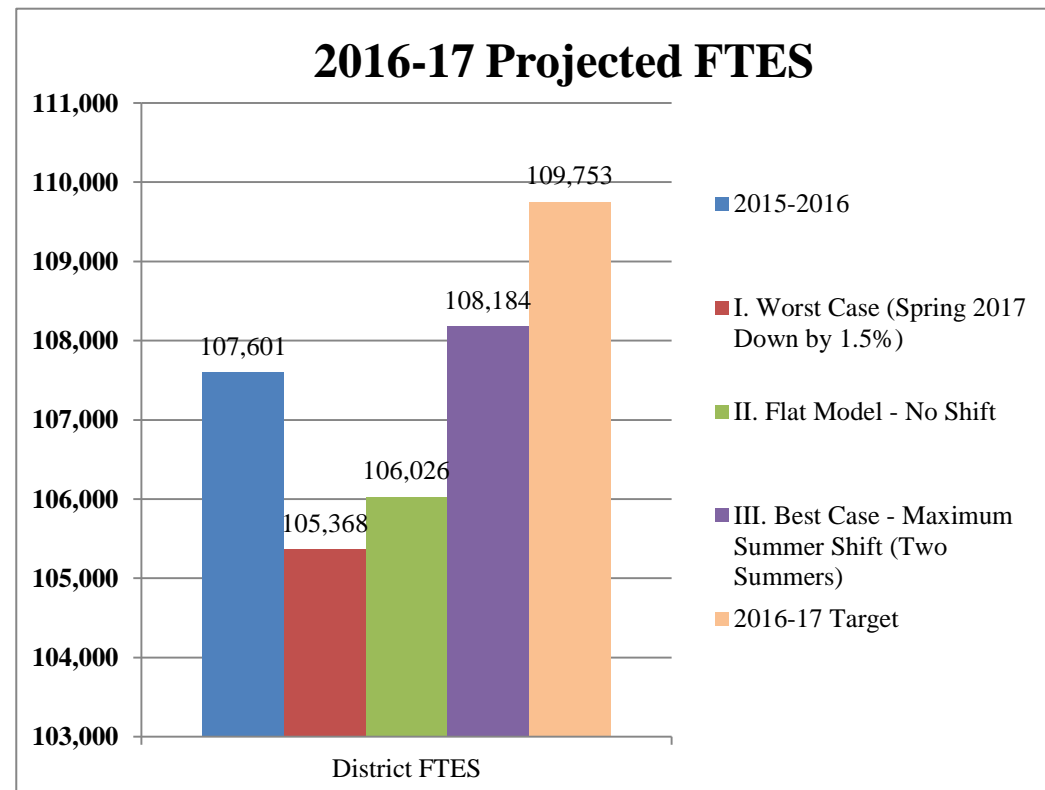
Semester	2015-2016	2016-2017	Difference
Summer II	6,680	5,409	-1,271
Fall	46,908	46,604	-304
Winter	5,716	5,716	0
Spring	43,901	43,242	-659
Summer I	4,397	4,397	0
<b>Total</b>	<b>107,601</b>	<b>105,368</b>	<b>-2,234</b>

### II. Flat Model - No Shift

Semester	2015-2016	2016-2017	Difference
Summer II	6,680	5,409	-1,271
Fall	46,908	46,604	-304
Winter	5,716	5,716	0
Spring	43,901	43,901	0
Summer I	4,397	4,397	0
<b>Total</b>	<b>107,601</b>	<b>106,026</b>	<b>-1,575</b>

### III. Best Case - Maximum Summer Shift (Two Summers)

Semester	2015-2016	2016-2017	Difference
Summer II	6,680	5,409	-1,271
Fall	46,908	46,604	-304
Winter	5,716	5,944	229
Spring	43,901	43,901	1
Summer I	4,397	6,326	1,929
<b>Total</b>	<b>107,601</b>	<b>108,184</b>	<b>583</b>



**LACCD FON HIRING UPDATE  
FY 2016-17**

LOCATION	ORIGINAL COMMITMENT	REVISED COMMITMENT	POSITIONS FILLED <sup>2</sup>
LACC	15.0	15.0	15
ELAC	61.7	60.1	53 <sup>2a</sup>
LAHC	13.1	9.2	11 <sup>2b</sup>
LAMC	14.8	13.2	12
PIERCE	44.6	32.7	40
LASC	10.3	10.2	15 <sup>2c</sup>
LATTC	32.6	22.5	16 <sup>2d</sup>
LAVC	29.8	20.1	35
WLAC	13.1	15.2	13 <sup>2e</sup>
<b>TOTAL</b>	<b>235.0</b>	<b>198.2</b>	<b>210</b>

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(1) Includes Spring 2016 and Fall 2016 hires

(2) Includes all selection recommendations received thru 10/11/16

- (a) ELAC: Includes 47 hired + 6 undergoing clearance
- (b) LAHC: Includes 10 hired + 1 undergoing clearance
- (c) LASC: Includes 14 hired + 1 undergoing clearance
- (d) LATTC: Includes 14 hired + 2 undergoing clearance
- (e) WLAC: includes 11 hired +1 undergoing clearance