

# Los Angeles Community College District

## District Budget Committee Meeting Minutes

September 13, 2017

1:30-3:30 pm, Educational Services Center, Board Room

**Roll Call** X Indicates Present

### Academic Senate

Angela Echeverri  
Jeff Hernandez\* X  
Josh Miller X  
Joseph Perret X  
Robert L. Stewart Jr. X  
Dan Wanner X

### L.A. Faculty Guild

Nabeel Barakat  
Joseph Guerrieri X  
Sandra Lee X  
John McDowell X  
Olga Shewfelt X  
Joanne Waddell X

### Unions/Association

Kathleen Becket; SEIU Local 99  
Velma Butler/Shirley Chen Page;  
AFT Staff Guild  
Paulina Palomino; Local 911  
Teamster X  
Iris Ingram; Class Mgmt Rep X  
Hao Xie; Sup Rep Local 721  
(Vacant)-Build & Trade

### College Presidents

Kathleen F. Burke\* X  
Erika A. Endrijonas X  
Larry Frank X  
Otto W. Lee X  
James M. Limbaugh  
Marvin Martinez X  
Renee Martinez X  
Denise Noldon\*\* X  
Monte Perez X

### Student Trustee Rep

Mandie Dixon

\* DBC CO-chairs

\*\* Interim

### Also Present

#### Resource Persons

Chancellor Rodriguez  
Ryan Cornner  
Deborah La Teer  
Bob Miller

#### Guests

John	Al-Amin	Fernando	Oleas
Violet	Amrikhas	Maury	Pearl
Grace	Chee	Jeff	Prieto
Dan	Hall	Rolf	Schleicher
		Maria	Veloz
		Mercy	Yanez

1. **Call to Order** by Jeff Hernandez at 1:44pm.

2. **Approval of Agenda** – Approved with no changes.

3. **Approval of Minutes for August 16, 2017** – Approved with correction to spelling.

#### 4. **Chancellor’s Remarks/Updates**

- Introduction of Jeff Prieto, the new General Counsel for LACCD.
- As of Fall 2016, the number of undocumented students who attended LACCD was 11,505. There are concerns that these students will not return due to the current federal climate. Jeff Prieto and his team are monitoring federal policy and the impact on DACA students. The Community College System Office has shifted \$7 million from deferred maintenance to provide additional support to DACA students.
- The District has revived the DACA Dreamer Committee through the Board’s request.
- The College Presidents and Executive Staff had a retreat at Van De Kamp and discussed immediate actions, initiatives, strategies, and activities to engage in to address enrollment challenges. Some highlights include:
  - We are in immediate deployment mode to identify students have fallen into the “suspense “ file
  - We are consumers of information and we need to look at how our students, not us, consume information. The new students consume information, how they manipulate it and use it. Our websites, the material and our facilities have to be designed towards the end user, and these new students consume, manipulate, interpret data and information very differently than in the past
  - We need to build a similar experience of matriculation, of support, of engagement throughout the District
- Request colleagues and members of DBC to prepare and better understand what stabilization looks like for LACCD.
- A mobile application for students to apply and enroll in courses will be launched. West will be testing the new application.
- Contacted experts in marketing, communications, and enrollment management to work with Colleges teams to better understand our students.
- Continued review of the SIS system to address any issues before the next enrollment period.

#### 5. **ECDBC Reports and Recommendations**

- Follow up on the Harbor and Southwest financial recovery plans. A team will be conducting quarterly meetings with the colleges to identify progress with the plans they developed.
- ECDBC recommends no changes to the District Allocation model until the State finishes their review of the State allocation model.
- A second team led by Dr. Endrijonas will be working City’s financial recovery plans.

#### 6. **Enrollment Update (Cornner)**

- Long term forecasting on full term classes indicates a 10% downward trend, however it’s early. Over the next week, it’s anticipated the trend should stabilize around 7%-8% downward.
- With Summer I and Fall 2017, projecting 4,000 FTES below prior year.
- If Adult Education can maintain 5% growth, achieve a flat spring, and small growth in Winter 2018 and Summer 2018 terms, projecting the District will be 3,000 below base.

#### 7. **FON Update (Román)**

- Tabled until the next meeting.

#### 8. **Offsetting Financial Burden on Colleges – SIS Implementation (discuss)**

- The 2017-2018 final budget allocated \$950,000 (\$100,000 to each College, \$50,000 to ESC) to be used for sub/relief and overtime to assist with the challenges of the new SIS system.

#### **9. Amend Financial Accountability Measures (discuss)**

- The Board approved District Financial Accountability Measures were discussed; concern was expressed that not all college constituencies had input into the self-assessment and review required in item 8.
- DBC members to review current Financial Accountability Measures and bring forward recommendations for changes to the next DBC meeting.

#### **10. 2018-19 Proposed Budget Development Calendar**

- DBC motion to approve the 2018-19 Proposed Budget Development Calendar was approved.

#### **11. DBC Self-Evaluation for FY 2016-17**

- The Self-Evaluation was discussed and goals, obstacles and recommendations items were added, and this agenda item will be on the next meeting.

#### **12. DBC Recommendations to the Chancellor**

- No recommendations to the Chancellor.

#### **13. Items to Be Addressed by ECDBC**

- No recommendations to ECDBC.

#### **14. Other Business**

- No other business.

The meeting was adjourned at 3:20pm.

*Future DBC Meetings: Oct 11, Nov 8, Jan 31, Feb 14, Mar 14, Apr 11, May 16, Jun 13*

*Future ECDBC Meetings: Sep 26, Oct 31, Nov 28, Feb 27, Mar 27, Apr 24, May 29, Jun 26*