

1 **DAS PROFESSIONAL DEVELOPMENT COLLEGE**
2 **STEERING COMMITTEE**
3 March 17, 2017

4
5 Held at the Educational Services Center

6
7 Members present: Don Gauthier, Angela Echeverri, Alex Immerblum, Roxanna Sanchez, J.
8 Edward Stevenson, Jen Vaughn, and Lourdes Brent

9
10 Members absent: Elizabeth Atondo, Adrienne Foster, John James, Susan McMurray, Josh
11 Miller, Clare Norris, April Pavlik, Ayesha Randall

12
13 The meeting commenced at 2:50 p.m.

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15 **Action Item: Approval of the agenda**

16 Immerblum/Echeverri; M/S/P with inclusion of draft PDC budget for 2017-18 –
17 discussion/noticed motion for action in April

18
19 **Guest Speakers**

20 None

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22 The Committee thanked Immerblum for the refreshments.

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24 **Action Item: Approval of the February 24, 2017 minutes**

25 Echeverri/Stevenson; M/S/P; Vaughn – abstain

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27 **Action Item: Approval of the PDC survey**

28 Immerblum/Echeverri; M/S/P

29 Minor corrections were made by the Committee which Vaughn incorporated. She and Pavlik
30 will forward the revised survey; the Committee will review. The survey will then be sent as soon
31 as practicable to all LACCD faculty.

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33 **Reports:**

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35 **Updated PDC Steering Committee bylaws**

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37 Brent reported that DAS made changes from the floor at its March 9th meeting: DAS 2nd Vice
38 President/designee will represent the DAS officers (the designee will be selected by the 2nd VP);
39 each college liaison may have an alternate (alternate selected by the college's Senate). Liaisons
40 were instructed to notify the Steering Committee when alternates were selected. Echeverri will
41 be the alternate for Mission.

42
43 **Ongoing course offerings**

45 Brent reported that Education 252 (Curriculum Development and Instructional Design) begins
46 March 17th and Education 250 (Adult Learning and Motivation) begins March 18th. Each hybrid
47 course will have three in-person meetings at the Van de Kamp Innovation Center; all other work
48 will be done through Canvas. Course participants were expressing frustration in navigating
49 CCCApply and the Student Information System. Liaisons were encouraged to try and facilitate
50 at their colleges. At the Committee's request, Brent will ask Education 250 and 252 instructors,
51 Smith and Randall respectively, if they were open to late adds. As of March 17, there were 15
52 students enrolled in Education 250 and 12 in Education 252. Brent will then send an amended
53 email/flyer to the liaisons with the request that they forward to their colleges.

54
55 The Committee agreed that Education 240, Online Pedagogy and Teaching Modalities, be
56 offered this summer. Although workshops are available to help instructors understand and
57 navigate Canvas are offered, sometimes leading to DE certification, Education 240 would also
58 cover best practices and theories related to adult computer-mediated instruction. Miller will
59 report on this topic as well as curriculum progress at Valley.

60
61 Sanchez recommended Jessica Drawbond as a resource for Canvas.

62
63 **Discussion:**

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65 **Budget**

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67 Brent distributed a draft of the proposed 2017-18 PDC budget. The budget will be an action item
68 at the April PDC Steering Committee meeting. The Committee agreed that George
69 Dekermenjian be requested to offer a Mathematica update for Summer I (2017) including special
70 topics and any online applications. Brent will contact Dekermenjian to see if he is available to
71 teach as well as Laura Cantu to see if other funding is available.

72
73 The Committee also discussed new faculty orientations, FLEX reporting, Title IX compliance,
74 and the 4CSD Conference (Stevenson).

75
76 **Collaboration with CSULA**

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78 Since the PDC survey results will be available in April, the Committee will have an opportunity
79 to review and determine in what areas it could collaborate with CSULA. The Committee
80 recommended that representatives from the CSULA Charter School of Education be invited to
81 the May Steering Committee meeting.

82
83 **Items from the floor**

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85 None

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87 **Next Meeting**

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89 The Committee will not meet on April 21st due to a conflict with the ASCCC Fall 2017 Plenary
90 Session. The next meeting of the DAS PDC Steering Committee will be on April 28, 2017,
91 commencing at 10 a.m., at the ESC.

92

93 **Adjourn**

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95 The meeting adjourned at 2:10 p.m.

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98 Respectfully submitted,

99 Lourdes M. Brent

100 DAS PDC Coordinator

DRAFT